

New York State Climate Smart Communities Program

Certification Assessment: Town of Red Hook, 2018

Completed by Michelle Gluck, Resource Educator, Cornell Cooperative Extension Dutchess County (CCEDC) with assistance from the Town of Red Hook Conservation Advisory Committee and Supervisor Robert McKeon

Summary:

The Town of Red Hook has interest in submitting for Bronze Level Certification through the New York State Climate Smart Communities (CSC) Certification Program. The criteria required for Bronze Level Certification is 120 action points, 3 priority actions, at least 1 action performed in 4 different pledge elements (PEs), and 2 mandatory actions; creating a CSC Task Force and identifying a CSC Coordinator.

For more information on Certification criteria, visit the New York State Climate Smart Communities Program Online Portal Certification Levels webpage. The portal is a great resource for municipalities actively pursuing and participating in the CSC Certification Program:

<https://climatesmart.ny.gov/actions-certification/certification-overview/certification-levels/>

A thorough investigation into the CSC actions that the Town can likely receive credit for was performed with assistance from CCEDC in 2018. The assessment was performed over the duration of one year, during which CCEDC staff worked closely with the Town of Red Hook CAC on aligning Town accomplishments with CSC actions. The assessment revealed that the Town, at a minimum, can likely receive 162 points, and at a maximum, 269 points through already completed actions and has completed 7 priority actions (see supplemental document *Town of Red Hook Completed Actions 2018*). CCEDC staff updated the Town's account in the CSC Program Online Portal account. The extent to which the Town can receive credit for actions is influenced by factors such as if certain actions were performed beyond required limits of ten, or in some cases five years ago. For more information on specific action descriptions and requirements for credit, visit the New York State Climate Smart Communities Program Online Portal (<https://climatesmart.ny.gov/>).

This document identifies mandatory actions required to be taken by the Town to achieve Bronze Level Certification (see page 2) and additional prioritized recommended actions for the Town to consider pursuing (see page 2-6). Suggested funding sources, year for completion, and justification are provided for each recommended action (see supplemental document *Town of Red Hook Recommended Actions 2018* for the full list of recommended actions). Prioritized recommended actions are listed in order of suggested year for completion followed by action number. A list of actions that the Town has already completed and can likely receive credit for is also provided on page 7 of this document (also see supplemental document *Town of Red Hook Completed Actions 2018*). Although the Town is very close to meeting certification requirements for Bronze Level Certification, a list of suggested prioritized recommended actions were provided to identify specific actions currently "in development" by the Town and on the way towards completion. Additionally, this list provides guidance for remaining actions to consider pursuing, in the case that the Town would like to recertify in the future or work towards Silver Level Certification. In conclusion, this document serves as a roadmap and resource for building a more resilient and climate smart Red Hook.

Mandatory Recommended Actions to Achieve Bronze Level CSC Certification

Recommended CSC Action Name	Legacy Action Number	Points	Why this Action?	Suggested Timeline for Completion	How to Obtain Points and What to Submit	Suggested Funding Source/Financing Mechanism
CSC Coordinator (Mandatory)	1.3	20	This action is mandatory to achieve CSC Certification.	January 2019	Submit documentation demonstrating that a staff member, contractor, or volunteer has been appointed to serve as the CSC coordinator and is active. At minimum, include an executive memorandum or resolution appointing the coordinator and describing his/her responsibilities.	N/A

Prioritized Recommended Actions:

Recommended CSC Action Name	Legacy Action Number	Points	Why this Action?	Suggested Timeline for Completion	How to Obtain Points and What to Submit	Suggested Funding Source/Financing Mechanism
Government Building Energy Audits (Priority)	3.1	8-16	Priority action and serves as a role model for energy efficiency in the Town.	2019	Complete an audit of Town Hall under ASHRAE Level-2 or Level-3. Obtain an audit report from auditor. Submit a list of the sq. ft. of the building. Audits must be conducted within 7 years prior to app. date. Points are obtained based on % of buildings audited or % of sq. ft. of total building portfolio.	NYSERDA FlexTech Program
LED Street Lights <i>*In Progress</i>	3.15	5-10	This initiative is already in progress and will make Red Hook more energy efficient, resulting in energy savings and GHG emission reduction.	2019	Submit the Town's street light inventory. Provide a baseline of total # of streetlights in the Town and % converted to LED. Submit documentation that updated street lights are active. Completing the NYSERDA CEC LED Street Lights High Impact Action can count for points for this action. Submit documentation for membership of the Mid-Hudson Street Light Consortium.	New York Power Authority LED Street Light Conversion Program
EPA WasteWise Program	5.3	1-2	This program offers great resources and support for municipalities interested in waste reduction, and there is no cost to join.	2019	Determine which WasteWise participation level is most appropriate for Town waste reduction goals. Apply to join. Submit evidence of enrollment and active participation in the program. Provide a copy of the Town's annual program report, demonstrating progress towards the Town meeting goals.	N/A
Natural Resources Inventory (Priority) (CSC Grants) <i>*In Progress</i> <i>*Adaptation Action</i>	6.17	8-10	This is a priority action with funding available. The Town has expressed interest in updating its Natural Resources Inventory.	2019	When updating the Town's NRI (planned for 2019), ensure updates are consistent with the DEC publication, Creating a Natural Resources Inventory: A Guide for Communities in the Hudson River Estuary Watershed. Adopt the NRI through a local law. Submit a copy of the NRI report completed w/in past 10 yrs. Submit a clerk-certified copy of the local law adopting inventory.	NYSDEC Climate Smart Communities Program
Climate Change Education & Engagement (Priority) <i>*In Progress</i>	9.1	4-8	This is a priority action and is currently in progress through the Town's Senior Services Committee's Energize Weatherization initiative. This can have a positive and lasting impact for the Town.	2019	Provide documentation of at least 2 public education/outreach activities focused on climate change w/in past year where the Town played a key role. Documentation can include meeting minutes, sign-in sheets, photographs. Demonstrate that activities reached a variety of community stakeholders. For full credit, cover both climate change mitigation and adaptation topics.	NYSDEC Climate Change Grant Resources for Municipalities

Climate Related Public Events *In Progress	9.3	3	The Town actively participates in environment related public events. These events are a great way to communicate with the public and share sustainable initiatives.	2019	Submit documentation for the participation in at least 1 event held in the past year related to climate change. The event can be organized by the Town or a partner. Documentation can include agendas, sign-in sheets, photographs, a website posting, or educational materials for the event. Provide information on the role that the Town played in the event.	NYSDEC Climate Change Grant Resources for Municipalities
Local Climate Action Website *In Progress	9.4	3	The Town recently updated its website system. This is a good opportunity to set up a Local Climate Action webpage.	2019	Submit a link to at least 1 webpage containing a description of the Town's climate change mitigation efforts, how residents can participate in efforts, and a summary of actions that residents and businesses can take to reduce GHG emissions. Provide a description of content posted to the website within the past year. Submit any relevant web policies or training materials.	N/A
GHG Tracking System *In Progress	3.31	5	The Town utilized ICLEI's Clearpath tool to track GHG emissions (2009). Interest in tracking data/may have data available through NYSERDA CEC Program.	2019	Demonstrate that the GHG tracking system is operational and contains at least 12 mo. Of GHG data. Submit a copy of protocols developed by the Town to enter data, report results and maintain the system over time.	NYSERDA
Annual Progress Report	10.1	4	This is a good way to keep the public updated on the Town's CSC achievements.	2019	Submit a copy of the Town's most recent progress report released to the public within 1 year prior to application date. Progress report must describe progress on implementation of the local CAP, or another related plan.	N/A
Updates to Strategies & Plans *In Progress	10.2	4	The Town is actively pursuing updates to their LWRP and has interest in updating their CAP.	2019	Submit a copy of an updated CAP or LWRP for the Town. Provide evidence that the plan was publicly released. The update must have taken place within 5 yrs. prior to application deadline.	NYSDEC Climate Smart Communities
New Innovative Actions *In Progress	11.1	3-18	The Town has many initiatives in progress including the recently acquired electric buses for senior transport, various collaborations with Bard College, the organics recycling project, and the Winnakee Trail Connector.	2019	The innovation project must have a significant impact on reduction of GHG emissions, enhancing community resiliency to climate change, and building a local green economy. The Town should measure the impact of the project and provide information on its community benefits. Demonstrate that the project has been completed and explain how it is innovative and beneficial. Project must have been implemented w/in 10 yrs. Prior to CSC application.	NYS Environmental Protection Fund / NYSDEC Climate Smart Communities Program
Reduce GHG Emissions from Government Vehicles *In Progress	12.2	15-45	The Town is in progress of purchasing electric buses.	2019	Submit documentation that describes the baseline GHG measurement, summary of actions implemented to reduce GHG emissions from gov't vehicles, and calculations of % of GHG reductions. Materials should include dates as points are only eligible for upgrades completed no longer 10 yrs. prior to application date.	N/A
Solar Energy Installation *Completed *In Progress	4.6	9-20	There are in progress solar projects that the Town is pursuing, in addition to the existing solar on Town Hall.	2019	Submit documentation for a feasibility study of the Community Solar project. Provide a description of solar installation(s) and energy savings estimate. Show installation is actively in use and a qualified installer was employed. Submit photos of public educational signage/description of P.R. activities.	NY-SUN

Residential Organic Waste Program *In Progress	5.11	2-22	This action is currently in progress and is participating in discussion and planning with neighboring municipalities. Points could be obtained for this effort.	2020	Implement a curbside pick-up program throughout the Town or a pilot area. This is already underway through discussions with V. of Rhinebeck, V. of Tivoli, and V. of Red Hook. Include design of educational materials for the program. Set up a system to track quantity of organic waste collected and calculate GHG emissions avoided. Submit a description of the program and documentation that the program is currently active.	NYS Environmental Protection Fund / NYSDEC
Heat Emergency Plan (CSC Grants) *In Progress *Adaptation Action	7.7	6	There is available funding for this action. The Town identified heat as an issue for vulnerable populations, such as seniors. This could be completed as part of the Emergency Preparedness Plan update.	2020	Submit a heat emergency plan (possible Disaster Preparedness Committee Task as part of Emergency Preparedness Plan update) according to action guidelines and demonstrate that it has been approved by local elected officials and the Dutchess County Emergency Management Office. The plan must have been adopted w/in 5 yrs. prior to application date and be active.	NYS Environmental Protection Fund / NYSDEC Climate Smart Communities
Farmers Markets	8.6	3	There is a strong agricultural presence in the Town. There are some private Farmers Markets, but no town affiliated.	2020	Run a farmer's market or support a farmer's market through use of Town property or operational resources. Establish a system to ensure food stamps are accepted to ensure equitable access. Consider partnering with local farms/vendors, the Chamber of Commerce, and the Village of Red Hook.	NYS Agriculture and Markets
Buy Local/Buy Green Campaign	8.7	2	There may be an opportunity for the Town to partner with Taste of NY on this action. There are many local products/services in the region that could benefit from this action.	2020	Establish a campaign with a brand for the Town or Region to support local/green products/services. Consider partnership such as promoting Taste of NY or part of Green Vendor Fair (PE 8.1). The campaign can focus on food/agriculture or other local economies. Submit materials developed/used in campaign and description of level of the Town and vendor's involvement. The campaign must have been active w/in 3 yrs. prior to application date.	NYS Agriculture and Markets
Financing Program for Building Energy Efficiency	8.12	2-7	Buildings account for a significant portion of GHG emissions. This action is a great way to support property owners to be conscious of energy usage and upgrade homes.	2020	Create a financing mechanism to provide assistance to community property owners to upgrade homes and buildings. Completing the NYSERDA CEC Energize NY Finance High Impact Action can satisfy requirements for this action, so long as the Town is a member of the EnergizeNY Energy Improvement Corporation (EIC) at time of application. Submit copy of ordinance, plan or policy establishing program and that it is operational.	NYSERDA Energize NY Finance
Reduce GHGs from Government Facilities	12.1	15-45	The Town is participating in the NYSERDA CEC program and may be interested in pursuing this action for both programs.	2020	Submit documentation for all steps of this action including a baseline GHG measurement, summary of actions implemented to reduce GHG emissions, and the calculations of % of GHG reductions. Include dates. Muni's that complete the CEC Clean Energy Upgrades High Impact Action can get points in this action. Provide documentation from NYSERDA confirming completion.	NYSERDA CEC Program
Reduce Solid Waste from Government Operations	12.3	3-10	This is a good way for the Town to be a role model for residents, schools, and businesses to reduce solid waste gen.	2020	Submit documentation of the baseline measurement of solid waste volume, a summary of actions implemented to reduce solid waste from government operations, and calculations behind % reduction. Include dates, as points are only eligible for measurements completed no longer than 10yrs prior to application date.	NYSDEC Municipal Waste and Recycling Program

Planning & Infrastructure for Bicycling and Walking	6.10	2-15	This action has funding available. The Town has active initiatives and characteristics that could benefit from a Bicycle-Pedestrian Master Plan.	2020	Begin this process by developing a bicycle and pedestrian master plan. Submit documentation demonstrating which strategies have been implemented. Provide plans, reports, photographs, program details, websites, or other materials demonstrating implementation.	NYSDEC Climate Smart Communities Program
Comprehensive Plan with Sustainability Elements (Priority) (CSC Grants) *In Progress	6.1	3-21	This is a priority action with funding available. The Town has expressed interest in updating elements of its Comprehensive Plan.	2021	When updating the Town's Comp. Plan (2011), include sustainability elements (see full action description). Submit a copy of approved comp. plan, adopted within 10 yrs. prior to application, meeting minutes where plan or amendments were formally approved. Submit a memorandum explaining how plan reflects sustainability elements and specific page #s for reference.	NYS Environmental Protection Fund / NYSDEC Climate Smart Communities Program
Climate Vulnerability Assessment (Priority) (CSC Grants) *Adaptation Action	7.1	4-16	This is a priority action with funding available. The Town recently reactivated its Disaster Preparedness Committee and is interested in updating its CAP.	2021	Conduct a Vulnerability Assessment report (potential task for Disaster Preparedness Committee) w/in 5 yrs. of application date. Possibly include in LWRP or Climate Action Plan (CAP) update. If completed through the LWRP, submit documentation of DOS approval of the local plan.	NYS Environmental Protection Fund / NYSDEC Climate Smart Communities Program
Climate Resilience Vision *In Progress *Adaptation Action	7.2	3	A vision is important to guide the Town in achieving the Town's climate smart and resiliency related goals. The vision could be included in CAP update, with the 2012 CAP informing the vision.	2021	A vision is laid out in the CAP (2012). To develop vision and goals, a min. of 2 public engagement sessions is required. Submit documentation of an officially adopted vision and goals for resilience and 1 plan produced that incorporates the vision and goals. This could be the CAP update. Summarize outreach efforts and stakeholders involved, including attendance lists.	NYS Environmental Protection Fund / NYSDEC Climate Smart Communities
Climate Adaptation Strategies (CSC Grants) *In Progress *Adaptation Action	7.4	2-8	There is funding for this action. This action could be a good fit to include in the Town's next Comp. Plan or CAP update.	2021	Include strategies in CAP (2012) update. Strategies must have been developed/updated within 5 yrs. prior to application date. Submit a copy of the adaptation strategies or CAP plan including information on the taskforce/subcommittee and public outreach/review process.	NYSDEC Climate Smart Communities Program
Green Jobs Training	8.1	3	This type of training could help strengthen the local green economy and support local residents to gain skills. This could be a viable collaboration with Bard.	2021	Establish a green jobs/skills training program or course. This can be a single workshop or an ongoing training program linking participants to jobs. Collaborate with Bard or Dutchess Community College, or vocational school. Demonstrate the program occurred or was active w/in 1 yr. of app. date.	Regional Economic Development Councils
Green Vendor Fairs	8.2	2	There is a strong agricultural and environmental presence in the Town. This action helps support the local green economy.	2021	Host a green vendor fair/environmental fair annually where green vendors are invited to market goods/services. Submit supplemental documents and attendee/planning team lists. Demonstrate event occurred w/in 1 yr. prior to application date. Possibly collaborate with colleges, local businesses/farms.	Regional Economic Development Councils
Energy Benchmarking for Private Buildings	8.11	5-10	This action is a way for the Town to be proactive in establishing baselines for energy usage in buildings.	2021	Adopt benchmarking legislation that meets requirements of action. Provide details that program is implemented, enforced, and publicly available.	N/A

General Funding Sources for Implementing Recommended CSC Actions

- NYSDEC Climate Smart Communities Grant Program: <https://www.dec.ny.gov/energy/109181.html>
- NYSDEC Grant Applications: <https://www.dec.ny.gov/pubs/grants.html>
- NYSDEC Hudson River Estuary Program Grants: <https://www.dec.ny.gov/lands/5091.html>
- FEMA Hazard Mitigation Grant Program: <https://www.fema.gov/hazard-mitigation-grant-program>
- FEMA Pre-disaster Mitigation Grant Program: <https://www.fema.gov/pre-disaster-mitigation-grant-program>
- FEMA Flood Mitigation Assistance Grant Program: <https://www.fema.gov/flood-mitigation-assistance-grant-program>
- NYS Department of State Grants (including Local Waterfront Revitalization Program): <https://www.dos.ny.gov/funding/>
NYS Greenway Compact Program Grants: <https://hudsongreenway.ny.gov/grants-funding>
NYSDEC Environmental Protection Fund Grants: <http://www.dec.ny.gov/pubs/grants.html>
NYS Public Service Commission Clean Energy Fund: <https://www.energy.gov/savings/search?keyword=NYPA>
- NYSERDA Clean Energy Communities Program: <https://www.nyserdera.ny.gov/All-Programs/Programs/Clean-Energy-Communities/Apply-for-Grants>

Completed Actions:

CSC Action Name	Legacy Action Number	Points	Year Completed	How to Obtain Points and What to Submit	Point of Contact	
					Name/Organization	Email
CSC Task Force (Mandatory)	1.2	20	2019	Submit a copy of the resolution, executive memorandum, or executive order establishing the CSC task force, a list of the task force members and the organizations represented and meeting minutes, including sign-in sheets/records of attendance, from 2 task force meetings held within the past year. If a local committee, e.g., a CAC is to serve as the CSC task force, submit documentation.	Laurie Husted, Town of Red Hook CAC and Bard	husted@bard.edu
National/Regional Climate Program	1.3	3	2017	Provide a demonstration of local govt. active engagement in the NYSERDA CEC Program. Documentation can include a report on progress of actions related to program and evidence of participation: https://www.nyserdera.ny.gov/All-Programs/Programs/Clean-Energy-Communities/CEC-Map	Europa McGovern, Hudson Valley Regional Council	emcgovern@hudsonvalleyrc.org
Government Operations GHG Inventory (Priority)	2.1	16	2009	Submit a copy of the 2019 Climate Action Plan (CAP). Demonstrate that it is publicly accessible.	Laurie Husted, Town of Red Hook CAC and Bard	husted@bard.edu
Community GHG Inventory (Priority)	2.2	16	2009	Submit a copy of the 2019 Climate Action Plan (CAP). Demonstrate that it is publicly accessible.	Laurie Husted, CAC and Bard	husted@bard.edu
Government Operations Climate Action Plan (CAP) (Priority)	2.5	12-16	2012	Submit CAP completed within 10 years of application date. Submit documentation of public outreach efforts. CAP can be standalone or integrated into another plan.	Denis Collet	dcollet@frontier.net

Community Climate Action Plan (CAP)	2.6	16	2012	Submit CAP completed within 10 years of application date. Submit documentation of public outreach efforts. CAP can be standalone or integrated into another plan.	Denis Collet	dcollet@frontier.net
Energy Benchmarking for Government Buildings	3.32	2-4	2017	2 points are obtained by adopting benchmarking requirements and 2 for implementation. Provide documentation that at least 1 benchmarking report has been publicly disclosed within the year. Red Hook completed energy benchmarking through NYSERDA CEC and submitted to NYSERDA. Paul presented at a Town Board meeting. This meets requirements for at least 2pts through completing the CEC Benchmarking High Impact Action.	Paul Cadden-Zimansky, Bard College	paulcz@bard.edu
Advanced Vehicles	3.12	2-10	2017-2018	A Fleet Inventory is a prerequisite to obtain points for this action. To be eligible for points, advanced vehicles may have been acquired any time prior to application date, but be active at time of CSC app. The Town should meet requirements for at least 2 pts through the CEC Clean Fleets High Impact Action. The Town acquired 2 new electric vans for seniors and 1 hybrid (replaced truck).	Teresa Burke, Town Highway Superintendent	superintendent@redhookhighway.org
Renewable Energy Feasibility Studies	4.3	3-5	2017-2018	Submit a completed feasibility study for solar or geothermal at Town Hall. The study must have been completed within five years of the application date. The study should consider geographical and local considerations, policy considerations, financing options, costs, risks.	Denis Collet	dcollet@frontier.net
Solar Energy Installation	4.6	9-20	2008	As long as the system is in use, it can have been installed at any time to receive points. Submit a brief description of the solar installation on Town Hall roof: include location, installation date, size, specification or purchase documents, and, if available, estimates of energy savings. Show that the installation is be actively in use at the time of application. Provide evidence that a qualified installer was employed. Submit one photo of posted educational signage and a description of activities announcing the installation for public ed.	Denis Collet	dcollet@frontier.net
Organic waste program for government buildings	3.21	1-3	Ongoing	Provide the square footage of Town Hall. Submit photos documenting the current presence of organic waste collection. Provide information on ultimate disposal of the organic waste at a composting or anaerobic digestion facility. Submit educational materials and any communications to employees about composting.	Laurie Husted, Town of Red Hook CAC and Bard	husted@bard.edu
Resource Recovery Center	5.6	6	Ongoing	Submit copies of the rules and regulations for center use and any educational and promotional materials, including links to websites (https://www.redhook.org/156/Recycling-Center). Provide confirmation that the center is actively in use.	T.J. Hackett, Town of Red Hook Recycling Manager	recycle@redhook.org
Recycling programs for public places/events	5.9	1-3	Ongoing	Submit documentation describing the program and confirming that it is active. For a recycling program in public places, details should include when (i.e., the pickup schedule), where (i.e., pickup locations), and what is collected. For a recycling program for large public events, details should include the venues served, the company/service used, protocol for securing and distributing necessary receptacles, and what recycling is collected.	Jen Norris, Village of Red Hook	
Waste Reduction Education Campaign	5.13	2	2010 and 2018	Submit description of the 10% Challenge; include the timeframe, topics covered, and audiences in the community targeted. Provide information regarding attendance at events and copies of the primary outreach materials of the campaign (e.g., website link, flyer). Campaign must have taken place within past 3 yrs. *NYSDEC grant for food waste reduction/recycling was submitted through an Intermunicipal Council (in progress 2018).	Steve Appenzeller, Town CAC	steven.appenzeller@gmail.com

Comprehensive Plan with Sustainability Elements (Priority)	6.1	3-21	2011	Submit a copy of the Town comprehensive plan with sustainability elements, adopted within ten years prior to the application date; A copy of the meeting minutes where the plan was formally approved by the local governing body, or where the amendments were approved; A memorandum explaining how the plan reflects the sustainability elements, including the specific page numbers where the relevant information can be found (The memorandum should provide details on all of the required sustainability elements and any elements for which points are being requested. Note the page number(s) in the plan where public outreach description are found.)	Robert McKeon, Town Supervisor	rmckeon@redhook.org
Planning & Infrastructure for Bicycling and Walking	6.10	2-15		Submit documentation demonstrating which strategies have been implemented, including the Rt. 9 sidewalk upgrade project (TAP). Provide plans, reports, photographs, program details, websites, or other materials that demonstrate implementation. Also include Bicycle-Pedestrian Task Force achievements, Complete Streets initiative, Winnakee Trail project, and bike sharrows in Village.	Jen Cavanaugh, Town of Red Hook CAC	jens96@aol.com
Alternative Fuel Infrastructure (Priority)	6.11	4-18	2017	Submit documentation of Town Hall EV charging stations. Documentation should include equipment installation date and proof that the station is still active. To obtain the two points for making the charging/fueling station available to the public, describe how/when the station is available for public use.	Europa McGovern, Hudson Valley Regional Council Robert McKeon, Town Supervisor	emcgovern@hudsonvalleyrc.org rmckeon@redhook.org
Natural Resources Inventory (Priority) *Adaptation Action	6.17	8-10	1990 and 2014	Submit a copy of an NRI report completed within the last 10 yrs. Provide a description of the process followed for development of the NRI, if not described in the report. For full points. Submit a clerk-certified copy of the local law adopting inventory.	Sue McCann	mailto:smccann@redhook.org
Climate Smart Resiliency Planning (Priority) *Adaptation Action	7.3	6	2018	Submit a copy of the completed CSR process tool and summary report of the findings. The CSR process must have been implemented within 5 years of application date.	Michelle Gluck, Cornell Cooperative Extension	Mg822@cornell.edu
Watershed Assessment *Adaptation Action	7.10	2-6	2018	Submit the Sawkill Watershed Assessment. Specify %land area that the assessment covers. If applicable, indicate where in the assessment to find the list of priority projects.	Jen Cavanaugh, Town of Red Hook CAC	jens96@aol.com
Restoration of Floodplains & Riparian Buffers *Adaptation Action	7.12	1-10		Submit documentation for Trees for Tribes, Community Conservation Fund, etc. Documentation may include reports, conservation easements, updated zoning regulations, maps, photo's, etc. Projects must be completed w/in 10 yrs. prior to app. date.	Laurie Husted, Town of Red Hook CAC and Bard	husted@bard.edu
Conservation of Natural Habitats *Adaptation Action	7.13	4-16		Submit copies of conservation easements, land acquisition documents, zoning ordinances, or other land-use regulations. Provide documentation that the conserved area was identified as a priority in a formally adopted planning document and has value for natural habitat connectivity/ecosystem resilience for climate change.	Robert McKeon, Town Supervisor	rmckeon@redhook.org

Climate Change Education & Engagement (Priority)	9.1	4-8	2018	Provide documentation of the Energize Weatherization Initiative and Disaster Preparedness session. To receive full credit, demonstrate that the community engagement program has covered both climate change mitigation and climate change adaptation.	Robert McKeon, Town Supervisor	rmckeon@redhook.org
Energy Reduction Campaign	9.2	5	2018	Submit materials for the 10% Challenge and EnergizeNY. Demonstrate that the energy campaign is either currently active or completed within one year prior to the application date: Campaign website address; Guidance document; Marketing materials; Campaign progress reports with results.	Laurie Husted, Town of Red Hook CAC and Bard	husted@bard.edu redhook10percent@gmail.com
Climate Related Public Events	9.3	3	2018	Submit documentation for the Hudson River Watershed Alliance Breakfast. Documentation may include agenda, attendee sign-in sheets, event photographs, website post, and/or educational materials distributed at the event. Applicants must provide information on role of local gov't.	Robert McKeon, Town Supervisor	rmckeon@redhook.org
Social Media	9.5	3	2018	Submit the website address of the Town CAC Facebook Page. Demonstrate how the accounts have been used to support clean energy and climate initiatives.	Laurie Husted, Town of Red Hook CAC and Bard	husted@bard.edu redhook10percent@gmail.com
GHG Tracking System	3.31	5	2008/2012	Submit documentation for the ICLEI ClearPath System and ensure 2018 data is entered. Submit a copy of the protocols developed by the local gov't for entering GHG data, reporting results, and maintaining the tracking system over time.	Laurie Husted, Town of Red Hook CAC and Bard Paul Caddens-Zimmansky, Bard	husted@bard.edu redhook10percent@gmail.com
Partnerships with Other Entities	10.3	3	2018	Submit meeting minutes (3), memorandum of understanding, or a report describing partnership(s) w/ the Town and Villages of Red Hook, Tivoli and Rhinebeck. The collaboration must have taken place within 3 years prior to the application date or be currently active.	Robert McKeon, Town Supervisor	rmckeon@redhook.org