

**RED HOOK TOWN BOARD MEETING  
MINUTES  
July 13, 2021**

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon  
Councilmember William Hamel  
Councilmember Christine Kane  
Councilmember William O’Neill  
Town Clerk Deanna Cochran

Also Present: Attorney Christine Chale

Supervisor McKeon opened with the Pledge of Allegiance and reviewed the agenda.

**ANNOUNCEMENTS:** Tivoli Fire Chief, Marc Hildenbrand, has been awarded 2020 Firefighter of the Year award by the Dutchess County Volunteer Firefighter Association. Marc Hildenbrand has been the Tivoli Fire Chief for 12 years and has been with the fire company for 26 years. The Red Hook Community Center is having two sessions for anyone who needs assistance from the New York State Emergency Rental Assistance Program. The sessions will be held July 20, 2021 at 1pm and July 27, 2021 at 10am.

**Public Hearing – Local Law B Amending Chapter 121- No Parking and No Stopping on a portion of Metzger and Old Farm Roads**

Town Clerk Deanna Cochran opened the Public Hearing. There were no written comments regarding this public hearing. Supervisor McKeon explained the correspondence received from NYS Department of Transportation and the concurrence with establishing No Parking and No Standing in those areas. He noted the additional drawings from our engineer, Creighton & Manning.

On a motion of Councilmember O’Neill seconded by Councilmember Hamel moved to close the Public Hearing

Adopted	Ayes 4	McKeon, Hamel, Kane, O’Neill
	Nays 0	

**SUPERVISOR’S REPORT**

The Supervisor’s Report for the period of June 1, 2021 to June 30, 2021 was read as follows: Opening Balance - \$8,122,331.82; Receipts - \$619,979.83; Disbursed - \$888,791.67; Balance - \$7,853,519.98.

He showed the Budget Adjustments and monthly Variance Reports.

On a motion of Supervisor McKeon seconded by Councilmember Hamel moved to approve the Supervisors report and budget adjustments.

Adopted	Ayes 4	McKeon, Hamel, Kane, O’Neill
	Nays 0	

**TOWN CLERK’S REPORT**

The Town Clerk’s report for the period June 1, 2021 to June 30, 2021 was read as follows: Total Local Shares remitted to the Supervisor - \$5,799.00; Total monies collected for Garbage – 4,952.00; Amount remitted to NYS Ag. & Markets - \$32.00; Amount remitted to NYS Dept. of Health for Marriage Licenses - \$225.00; Total State, County & Local Revenues - \$6,056.00; Vouchers 27733- 27816 were processed in May 2021 and Vouchers 27817-27910 were processed in June 2021.

On a motion of Councilmember Kane seconded by Councilmember Hamel moved to approve the Town Clerk’s report.

Adopted	Ayes 4	McKeon, Hamel, Kane, O’Neill
	Nays 0	

**Resolution to Approve Local Law B - No Parking and No Stopping Zones**  
Supervisor McKeon explained the resolution.

**TOWN OF RED HOOK  
RESOLUTION NO. 41  
DATED: JULY 13, 2021**

**AUTHORIZING THE ADOPTION BY THE TOWN BOARD OF THE TOWN OF RED  
HOOK OF LOCAL LAW NO. B (PROPOSED) OF 2021  
REGARDING PROVISIONS FOR NO PARKING AND NO STOPPING ZONES  
IN THE TOWN OF RED HOOK**

**WHEREAS**, a proposed form of Local Law B (Proposed) of 2021 entitled “**Local Law No. B (Proposed) of 2021; A Local Law amending Chapter 131, Vehicles and Traffic, regarding provisions for No Parking and No Stopping Zones in the Town of Red Hook**” was presented to the Town Board of the Town of Red Hook at a regular meeting held on June 8, 2021; and

**WHEREAS**, a resolution was duly adopted by the Town Board of the Town of Red Hook on June 8, 2021, setting a public hearing to be held by said Town Board on July 13, 2021 at 7:35 p.m. at the Town Hall, 7340 South Broadway, Red Hook, New York, to hear all interested parties on said proposed local law; and

**WHEREAS**, pursuant to the State Environmental Quality Review Act, the Town Board has determined that the Proposed Local Law is best described as a local legislative decision concerning routine administration and management and that adoption of this Local Law constitutes a Type II action which will not have a significant effect on the environment; and

**WHEREAS**, notice of said public hearing was duly advertised in the Poughkeepsie Journal, the official newspaper of said Town, on June 11, 2021, which is not less than ten calendar days prior to the date of said public hearing; and

**WHEREAS**, said public hearing was duly held on July 13, 2021 at said time and place, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof; and

**WHEREAS**, the Town Board of the Town of Red Hook, after due deliberation, finds it in the best interests of the Town to adopt said local law, in the form attached hereto.

**NOW THEREFORE BE IT RESOLVED**, by the Town Board of the Town of Red Hook as follows:

1. The Town Board hereby adopts said Local Law B (Proposed) of 2021, now referred to as Local Law No. 2 of 2021, entitled “**Local Law No. 2 of 2021; A Local Law amending Chapter 131, Vehicles and Traffic, regarding provisions for No Parking and No Stopping Zones in the Town of Red Hook**” in the form attached hereto and made a part of this resolution; and
2. The Town Clerk hereby is directed to enter said local law in the minutes of this meeting and in the Town Code of the Town of Red Hook, to give due notice of the adoption of said local law to the Secretary of State of New York, and to take all other actions as may be required by law.

*Local Law Filing*

NEW YORK STATE DEPARTMENT OF STATE  
162 WASHINGTON AVENUE, ALBANY, NY 12231

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(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

Town of Red Hook

Local Law No. B (Proposed) of 2021

A LOCAL LAW AMENDING CHAPTER 131, VEHICLES AND TRAFFIC,  
REGARDING PROVISIONS FOR NO PARKING AND NO STOPPING ZONES IN THE  
TOWN OF RED HOOK

Be it enacted by the Town Board of the Town of Red Hook as follows:

SECTION 1. LEGISLATIVE INTENT

**The Town Board of the Town of Red Hook has determined that the parking of cars and delivery vehicles on the shoulders of Metzger Road and Old Farm Road near US Route 9 (S. Broadway) creates unnecessary and undue risk and difficulty for passing motorists. The Town Board finds that prohibiting the parking and stopping of motor vehicles on Metzger Road and Old Farm Road near US Route 9 will benefit the health, safety, and welfare of the public. The Town Board also finds that its current regulations prohibiting the parking of motor vehicles at the Red Hook Recreation Park at certain times should be updated to reflect the hours during which the park is closed.**

SECTION 2. AMENDMENT OF CHAPTER 131 OF THE  
TOWN OF RED HOOK CODE, VEHICLES AND TRAFFIC

*Town of Red Hook Code Chapter 131, Section 3, Parking, Standing, and Stopping of Motor Vehicles Prohibited in Certain Areas, is hereby amended to read as follows:*

No person shall park, stand, nor stop a motor vehicle at the following locations, except to the extent expressly authorized pursuant to Chapter 44, Public Assemblies, or Chapter 95, Parades and Processions, of the Town Code:

- A. The Red Hook Recreation Park located at Linden Avenue, between the hours of 10:00 p.m. and 6:00 a.m., except as may be permitted pursuant to park regulations approved from time to time by resolution of the Town Board.
- B. Rockefeller Lane, on either side, from its intersection with Mill Road to a point 1,000 feet to the east of such intersection, Monday through Friday, between the hours of 6:00 a.m. and 9:00 a.m. and between the hours of 2:00 p.m. and 5:00 p.m.
- C. Metzger Road, on either side, from its intersection with US Route 9 (S. Broadway) to a point 230 feet to the east of such intersection, at all times of every day of the week.
- D. Old Farm Road, on either side, from its intersection with US Route 9 (S. Broadway) to a point 330 feet to the west of such intersection, at all times of every day of the week.

SECTION 3. SEVERABILITY

The invalidity of any word, section, clause, paragraph, sentence, part or provision of this Local Law shall not affect the validity of any other part of this Local Law, which can be given effect without such part or parts.

SECTION 4. EFFECTIVE DATE

This local law shall take effect immediately upon filing with the Secretary of State as provided in section twenty-seven of the Municipal Home Rule Law.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on July 13, 2021, at 7:30 p.m., local time.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon  
Councilmember William Hamel  
Councilmember Christine Kane  
Councilmember William O'Neill

ABSENT:

Councilmember Jacob Testa

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town

The following resolution was offered by Councilmember Hamel, seconded by Councilmember Kane, to wit;

**TOWN OF RED HOOK  
RESOLUTION NO. 41  
DATED: JULY 13, 2021**

**AUTHORIZING THE ADOPTION BY THE TOWN BOARD OF THE TOWN OF RED  
HOOK OF LOCAL LAW NO. B (PROPOSED) OF 2021  
REGARDING PROVISIONS FOR NO PARKING AND NO STOPPING ZONES  
IN THE TOWN OF RED HOOK**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember William O'Neill	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Not Present</u>

The foregoing resolution was thereupon declared duly adopted.

**Resolution to go out to Bid – T/RH Water District Well Rehab and Level Sensor**

Supervisor McKeon explained the resolution. Councilmember Kane stated this is work that has to get done and it has been planned for some time.

**TOWN OF RED HOOK  
RESOLUTION NO. 42  
DATED: JULY 13, 2021**

**RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS FOR  
WELL NO. 1 AND WELL NO. 2 REHABILITATION AND  
LEVEL SENSOR INSTALLATION**

**WHEREAS**, T&B Engineering, P.C. (“Project Engineer”) has requested that the Town proceed with advertising for requests for bid for the “**TOWN OF RED HOOK- Well No. 1 and Well No. 2 Rehabilitation and Level Sensor Installation**” in the Town (the “Project”), as described in the specifications prepared by the Project Engineer, a copy of which is on file with the Town Clerk; and

**WHEREAS**, the Supervisor of the Town of Red Hook has requested that the Town proceed with advertising for requests for bids for the proposed Project substantially in accordance with the specifications prepared by the Project Engineer;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Red Hook does hereby authorize and direct the solicitation of bids for the Project substantially in accordance with the specifications on file with the Town Clerk, with bids to be received until 2:00 p.m. on July 28, 2021 or such later time and date as determined by the Supervisor, provided that such publication shall appear not less than five days prior to the date set for bid opening.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on July 13, 2021, at 7:30 p.m., local time.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon  
Councilmember William Hamel  
Councilmember Christine Kane  
Councilmember William O’Neill

ABSENT:

Councilmember Jacob Testa

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Kane, to wit;

**TOWN OF RED HOOK  
RESOLUTION NO. 42  
DATED: JULY 13, 2021**

**RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS FOR  
WELL NO. 1 AND WELL NO. 2 REHABILITATION AND  
LEVEL SENSOR INSTALLATION**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember William O’Neill	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Not Present</u>

The foregoing resolution was thereupon declared duly adopted.

**Reorganization-**

Supervisor McKeon explained the resignation on the Ethics Board and the unanimous decision of the Ethics Board to recommend Brenda Elsey as the Chair.

**Ethics Board**

<i>5 Members</i>	<i>5- year appointment</i>
Chair- <b>Brenda Elsey</b>	2022
<b>Vacant 2024</b>	
Brenda Elsey	2025
Gail Nussbaum (04/07)	2022

Susan Simon (7/09) 2023  
Sal Guido (6/12) 2021  
Secretary PT – not necessary per chair  
Liaison: Jacob Testa

On a motion of Supervisor McKeon seconded by Councilmember Kane to appoint Brenda Elsey as the Chair of the Ethics Board.

Adopted Ayes 4 McKeon, Hamel, Kane, O'Neill  
Nays 0

### **CFA Grant Opportunities-**

Supervisor McKeon began discussing the CFA Grant Opportunities. The deadline for submitting the grants is July 30, 2021. The first grant opportunity for consideration is the Engineering Planning Grant to study the feasibility of connecting the soon to be installed central sewer system in the Village to the TND-CC district. The previous application for this grant was denied, but the Town was encouraged to update the application and reapply.

The second grant for consideration is for the Rec Park West Phase 2. The Town has previously applied to the New York State Office of Parks, Recreation and Historic Preservation, OPRHP, for funds to construct phase 2 of the Rec Park West which includes a pavilion, restrooms & concessions as well as utilities, water, finishing the driveway and expanding the parking. The Town would like to reapply to this grant.

The Town applied to the county for funds to increase accessibility to St. Margaret's by constructing a ramp, ADA accessible bathroom and ADA accessible parking. OPRHP currently has a grant opportunity to plan for the use and improvements of historic structures. The grant is a 50-50 match. Councilmember Kane added that although two grants will be going to parks, they were from two different pots of money and would not compete.

The final grant opportunity is outside of the CFA process. The Town has been advised by the NYSDEC Hudson River Estuary Program that the Town, partnering with either of our Villages or with the Town of Milan, would be a good candidate for the grant currently offered by the New England Interstate Water Pollution Control Commission. The Town has been successful obtaining this grant in the past. The purpose of this grant, focusing only on the Sawkill Watershed, is to advance culvert inventory work and to come up with a design for the culverts.

Councilmember Kane inquired if the Town had any contact from either of the Villages or the Town of Milan to see if they were interested in partnering on the grant. Supervisor McKeon answered that if the Town was doing the Sawkill Watershed, then there would be a need to partner with the Town of Milan. If not, then there would be need to reach out to the Village or Red Hook to partner on the grant. Councilmember Kane expressed concern for the brief turnaround for these grants and was hoping the Town had already discussed it with either of the municipalities to save time. Supervisor McKeon answered he wanted to get the support for the application first. Councilmember Kane said they were all good projects. It would be great to get the sewer study grant and the grant for St. Margaret's was also important. Councilmember Hamel added we had good feedback from the state regarding the sewer study grant and he felt confident we would be successful in obtaining the grant this time.

On a Motion of Councilmember Kane seconded by Councilmember Hamel to authorize the Supervisor to work with our engineer to make these applications as described in the memo.

Adopted Ayes 4 McKeon, Hamel, Kane, O'Neill  
Nays 0

**Correspondence-** There was no correspondence.

On a motion of Supervisor McKeon seconded by Councilmember Kane to move to Executive Session to discuss the hire and fire of an individual.

Adopted Ayes 4 McKeon, Hamel, Kane, O'Neill  
Nays 0

9:52 pm out of Executive Session.

On a motion by Councilmember Kane seconded by Councilmember Hamel to close the Executive Session.

Adopted	Ayes 4	McKeon, Hamel, Kane, O'Neill
	Nays 0	

On a motion of Supervisor McKeon seconded by Councilmember O'Neill to adjourn the meeting.

Adopted	Ayes 4	McKeon, Hamel, Kane, O'Neill
	Nays 0	

Respectfully submitted,

Deanna Cochran, Town Clerk