

RED HOOK SPECIAL TOWN BOARD MEETING
June 3, 2020

A special meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened by Zoom Videoconference due to COVID-19 pandemic stay in place rules at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilmember William O'Neill
Councilmember Christine Kane
Councilmember William Hamel
Councilmember Jacob Testa
Town Clerk Sue McCann
Also Present: Attorney Christine Chale
Highway Superintendent Theresa Burke

Supervisor McKeon opened with the Pledge of Allegiance.
He reviewed the agenda.

ANNOUNCEMENTS

Supervisor McKeon announced the following:

- Summer Recreation will not take place this year
- Recreation Park improvements were presented
- Town Hall building will be closed through June possibly open July 7.

He stated that he supports peaceful protests that are taking place in our area. He asked Councilperson Testa and Councilperson Hamel to work together and organize a task force to take a look at some of the policies in our community.

STONY BROOK ROAD CULVERT UPDATE – SUPPLEMENTAL BOND RESOLUTION

Supervisor McKeon explained the supplemental bond resolution adding more money to the project.

TOWN OF RED HOOK
RESOLUTION NO. 21
DATED JUNE 3, 2020

SUPPLEMENTAL BOND RESOLUTION DATED JUNE 3, 2020

A RESOLUTION AMENDING AND SUPPLEMENTING BOND RESOLUTION NO. 84 DATED DECEMBER 11, 2018, AS AMENDED BY AN AMENDMENT TO BOND RESOLUTION NO. 60 DATED JUNE 18, 2019, AUTHORIZING A BRIDGE REPLACEMENT ON STONY BROOK ROAD AT AN ESTIMATED INCREASED MAXIMUM COST OF \$468,200, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR

WHEREAS, the Town Board of the Town of Red Hook (the "Town") has previously adopted its Bond Resolution No. 84 dated December 11, 2018 entitled "BOND RESOLUTION DATED DECEMBER 11, 2018; A RESOLUTION AUTHORIZING A BRIDGE REPLACEMENT ON STONY BROOK ROAD AT AN ESTIMATED MAXIMUM COST OF \$225,000, THE ISSUANCE OF SERIAL BONDS OF THE TOWN OF RED HOOK, DUTCHESS COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$200,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE A PORTION OF THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR" (the "2018 Bond Resolution"), authorizing the issuance of serial bonds for a bridge replacement on Stony Brook Road; and

WHEREAS, the Town has previously issued \$193,158, a portion of its \$1,835,000 Public Improvement (Serial) Bonds, Series 2019 dated June 13, 2019, pursuant to the 2018 Bond Resolution; and

WHEREAS, the 2018 Bond Resolution was amended by Resolution No. 60 dated June 18, 2019 to increase the authorized maximum project cost to \$325,000; and

WHEREAS, based on updated estimated costs of the project, it is further necessary to increase the total maximum cost of such project by \$143,200 to an increased estimated maximum cost of \$468,200;

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Red Hook in the Town of Red Hook, Dutchess County, New York (the “Town”) (by the favorable vote of not less than two-thirds of all of the members of the Board) as follows:

SECTION 1. Section 1 of the 2018 Bond Resolution is hereby amended and supplemented to read as follows:

SECTION 1. The specific purpose (hereinafter referred to as “purpose”) to be financed pursuant to this resolution is a bridge replacement on Stony Brook Road, including surveys, engineering and other preliminary and incidental costs. The increased estimated maximum cost of said purpose is \$468,200 and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 10 of paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is twenty years.

SECTION 2. It is hereby determined that the aforesaid purpose constitutes a Type II action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQR not to have a significant impact on the environment.

SECTION 3. The Town plans to pay such increase in the authorized maximum cost from other available funds and not from the proceeds of serial bonds.

SECTION 4. This resolution shall take effect immediately.

EXTRACT OF MINUTES

A special meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on June 3, 2020 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript will be prepared to the extent required by the Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were: (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference.)

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	
Councilmember William O’Neill	VIA videoconference	
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town VIA Videoconference

Theresa Burke, Highway Superintendent VIA Videoconference

The following resolution was offered by Councilmember Hamel, seconded by Councilmember Kane, to wit:

**TOWN OF RED HOOK
RESOLUTION NO. 21
DATED JUNE 3, 2020**

SUPPLEMENTAL BOND RESOLUTION DATED JUNE 3, 2020

A RESOLUTION AMENDING AND SUPPLEMENTING BOND RESOLUTION NO. 84 DATED DECEMBER 11, 2018, AS AMENDED BY AN AMENDMENT TO BOND RESOLUTION NO. 60 DATED JUNE 18, 2019, AUTHORIZING A BRIDGE REPLACEMENT ON STONY BROOK ROAD AT AN ESTIMATED INCREASED

MAXIMUM COST OF \$468,200, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember William O'Neill	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

**TOWN OF RED HOOK
RESOLUTION NO. 22
DATED: JUNE 3, 2020**

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR HELICAL PILE INSTALLATION AND AUTHORIZING CHANGE ORDER FOR CONTRACT REGARDING TOWN OF RED HOOK STONY BROOK ROAD CULVERT PROJECT

WHEREAS, the Town of Red Hook, Dutchess County, New York (the "Town") in connection with the Town of Red Hook, Stony Brook Road Culvert Project, entered into a contract dated as of June 25, 2019 (the "Fastracs Contract") with Fastracs Rentals, Inc. for the "Town of Red Hook Stony Brook Road Culvert Replacement Project" in the Town of Red Hook (the "Project"), with a contract amount of \$203,959 including Change Order #1, pursuant to plans and specifications for Project No. 3616.43 ("the Project") prepared by Crawford & Associates Engineering, P.C. ("Crawford Engineering"); and

WHEREAS, following installation of pre-cast concrete culvert sections, it was determined that settlement had occurred, and a report dated April 2020 (the "Engineering Report") was subsequently prepared by Crawford Engineering, including a detailed evaluation of the remediation options, evaluating feasibility and cost, and recommending installation of helical piles; and

WHEREAS, Crawford Engineering has prepared supplemental plans and specifications for Contract No. 3616B for installation of helical piles ("Helical Piles Contract"), has solicited proposals for such installation, and has provided a letter to the Town Board dated June 3, 2020 ("Recommendation Letter") recommending the award of such contract to Techno Metal Post Hudson Valley as a sole source at a lump sum price of \$126,985 plus the actual cost for a payment and performance bond, based on the factors outlined in the Engineering Report and such Recommendation Letter; and

WHEREAS, Crawford Engineering has prepared a change order #2 to the Fastracs Contract at a cost not to exceed \$35,708.03 for additional dewatering work required in connection with such installation ("Fastracs Change Order #2"); and

WHEREAS, copies of such Engineering Report, Recommendation Letter, supplemental plans and specifications, and Fastracs Change Order #2 are on file with the Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Red Hook (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

1. The Town Board hereby determines that the award of the Helical Piles Contract to Techno Metal Post Hudson Valley for the lump sum price of \$126,985.00 as a sole source contract, based on the factors described in the Engineering Report and the Recommendation, is in the best interests of the Town, and hereby approves such award.
2. The Supervisor, or in his absence or unavailability the Deputy Supervisor, is hereby authorized and directed to execute the Helical Piles Contract on the terms and conditions set forth in substantially the form on file with the Town Clerk, with such changes as may be approved by the officer executing such contract consistent with the terms of this resolution.
3. The Town Board hereby authorizes the acceptance and execution by the Supervisor, or in his absence or unavailability the Deputy Supervisor, of the Change Order #2 in the amount of \$35,708.03 to the Fastracs Contract.
4. This resolution shall take effect immediately.

EXTRACT OF MINUTES

A special meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on June 3, 2020 at 7:30 p.m., local time. A live transmission was available to the

public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	
Councilmember William O'Neill	VIA videoconference	
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference

Theresa Burke, Highway Superintendent, VIA Videoconference

The following resolution was offered by Councilmember O'Neill, seconded by Councilmember Kane, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 22
DATED JUNE 3, 2020**

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR HELICAL PILE INSTALLATION AND AUTHORIZING CHANGE ORDER FOR CONTRACT REGARDING TOWN OF RED HOOK STONY BROOK ROAD CULVERT PROJECT

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember William O'Neill	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

RESOLUTION TO AWARD ELECTRIC VANS

**TOWN OF RED HOOK
RESOLUTION NO. 23
DATED JUNE 3, 2020**

AUTHORIZING AWARD OF A CONTRACT FOR TWO ELECTRIC VANS FOR ENHANCED MOBILITY PROJECT

WHEREAS, the Town issued a notice of public bids dated March 10, 2020 for the acceptance of sealed bids for two 9 passenger electric vans for transporting senior citizens and mobility challenged individuals (the "Project"), to be opened at 2:00 p.m. on March 31, 2020, which was extended to April 17, 2020 at 2:00 p.m. at Town Hall; and

WHEREAS, pursuant to Executive Order 101.11, such sealed bids for the Project were publicly opened and read via recorded video, after due notice pursuant to Section 103 of the General Municipal Law, with bids received as set forth on the tabulation on file with the Town Clerk; and

WHEREAS, the bid of United Access of New York, LLC in the amount of \$326,898.00 for the base bid plus the following alternates: #1 in the amount of \$6,500.00, #2 in the amount of \$1,295.00, has been determined to be the lowest responsible bid for such work as specified in the specifications on file with the Town Clerk;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Red Hook as follows:

1. The Supervisor is authorized to execute a contract with United Access of New York, LLC for purchase of two 9-passenger electric vans, with wheel chair lifts and folding seats, including Alternate 1 Camera Security System six-inch monitor and Alternate 2 Additional seat,

3 step foldaway, forward facing, for a total price in the amount of \$334,693.00, subject to satisfaction of all conditions contained in a grant application with NYS DOT for FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program, and subject to the vans meeting all requirements for the NYS Truck Voucher Incentive Program to reduce the total price paid by the Town by the amount of \$120,000.00, for a net price paid by the Town to the Vendor in the amount of \$214,693.00, and further subject to the provision of a certificate of insurance and such further documentation as required by the bid specifications.

2. The Supervisor is authorized to make payment for the vans with payment or reimbursement of a portion of the cost from the following sources: (i) FTA Sec. 5310 Grant in the amount of \$113,187.00; (ii) Ascienzo Foundation Grant in the amount of \$50,000.00; and (iii) available funds in the General A Fund in the amount of \$51,506.00.

EXTRACT OF MINUTES

A special meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on June 3, 2020 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	
Councilmember William O'Neill	VIA videoconference	
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference
 Theresa Burke, Highway Superintendent, VIA Videoconference

The following resolution was offered by Councilmember Kane, seconded by Councilmember O'Neill, to wit;

TOWN OF RED HOOK RESOLUTION NO. 23 DATED JUNE 3, 2020

AUTHORIZING THE TOWN OF RED HOOK TO AWARD A CONTRACT FOR TWO ELECTRIC VANS REGARDING ENHANCED MOBILITY PROJECT

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember William O'Neill	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

RESOLUTION TO ELIMINATE & REDUCE STAFFING POSITIONS

Supervisor McKeon referred to "budget adjustments" made at the May 12, 2020 meeting. It is reduction in staffing and he said the Board spoke at length about this. He commented that

budget adjustments were made at the last meeting which resulted in a “small reduction in services”. Some departments are already working with reduced staff. He explained the resolution which included elimination of jobs and reduction of hours for some staff. In regard to Highway cuts, he said the Board will take a look at staffing to provide service residents will need from us.

Town Clerk Sue McCann expressed her disappointment and anger. She called the process a huge slap in the face. In the past, departments got together to work through tough issues with the budget. She was blindsided about having the Deputy Town Clerk cut. Hers is an extremely busy office and after 21 years not to be included in the budget discussion is wrong. We spend too much money around here. She pointed out a television purchased for a committee that is still sitting in an office. These cuts do not make sense. There was no respect for her office and she feels she is being targeted as an elected woman official, and so is the Highway department. She contacted the Board members and never received an answer. Information is being withheld from her. She read from the Town Clerk manual saying how the office is the central place of the Town. In the past, the Town Clerks office has been instrumental in helping residents. She was told by someone that the Supervisor commented that the Town Clerk had too much power. Supervisor McKeon tried to stop her from commenting.

Town Clerk McCann commented that all she wanted to do was have a private meeting with the Town Board and they couldn't even give her that respect. That is harassment.

Supervisor McKeon stopped her again. He said he tried to call her the next day.

Town Clerk McCann said, yes, he blindsided her. She didn't get the night's agenda until 5 p.m. The special meeting for the night was supposed to be published in the paper and she just received it at noon today, when she is only supposed to be in the building until 11:30. How does that work? I'm done with no respect from this Town Board.

Supervisor McKeon thanked her and asked Highway Superintendent Theresa Burke for comment.

Highway Superintendent Burke expressed her concerns about the cuts and reductions. She doesn't understand why this is being done now instead of during the regular budget process. The Supervisor and Board have a responsibility to properly notify residents of a situation that can compromise their safety. Where is the money that was taken out of her budget lines? The money is still in the lines but was moved out of the employee lines. It is similar to Town Clerk McCann's situation. She found out about this at a Town Board meeting. She is an elected official and should have been included in the process. She should not have found out after the fact. This is the first time she had to speak in public about the layoffs of her highway department. She has a certain amount of authority. She also asked to talk to the Board and got no response. This is very rushed and she doesn't see justification in her budget to be concerned about something that MAY happen next year. She has money in her budget lines and has a healthy fund balance. There is also a savings account for emergencies. She is very concerned about being left out of the process.

Supervisor McKeon said Town governments are charged with making difficult decisions. We had a situation where we have a sudden shock to the economy and have to respond quickly. We were having problems to begin with. We are acting as quickly as possible for the benefit of the taxpayer. There are programs to assist those who are being cut. We are looking at long term to reduce staffing to minimal. We reduced contributions from funds. We have been reducing staffing over the years and most people are ok with it. Try to do your best. It is not ideal to have fewer employees in the highway department. He compared Red Hook to the Town of Milan and also to Rhinebeck. If things look better, we will look to increase staffing. Try to do your best with the resources we have. We cannot raise taxes.

Highway Superintendent Burke commented that the Supervisor said that Town government had to make tough decisions. She has always considered herself part of the Town government and she was excluded. Comparing Red Hook to other towns is not realistic. Red Hook has 11,000 residents, Milan about 5,000. We have 16 cul-de-sacs, Milan has none, we have developments, Milan has none. You have to compare apples to apples. We are not Milan. She can't control disaster's; you are putting people's lives at risk. The Supervisor and Board have to take responsibility for this action when a disaster hits. This is a need, not a want. We see money spent on other things.

Supervisor McKeon thanked her. We are working on shared services. He said that Highway Superintendent Burke refused shared services with the County. That money they'd pay could pay for an employee.

Highway Superintendent Burke said shared services with the County, taking on responsibility for their roads, is not financially feasible. We have to have the crew to keep up with the work. You

are not doing a service to the residents of this Town by not getting their opinion of what they'd want to see in the upcoming storm season.

Supervisor McKeon thanked her we will take up the issue before the coming storm season later this year.

Councilperson Kane added that these decisions are never easy. She said there was a deliberate process on her part to review the information presented. There are special programs in place right now that could be helpful to anyone affected by these reduced hours or cut positions. That all came into play on this decision making. There is always opportunity to get more information. At some point we have to make a decision. Seeing cuts year after year, there was always contributions of people sitting together and making decisions regarding cuts. Now we have to make big cuts in fewer areas and some have to go to staffing. There a lot of repeating costs and this won't fix itself in six months. It is important to be in front of this.

Town Clerk McCann commented that Councilperson Kane said that she had a very tough decision to make. She's curious to know when the Town Board met to make those decisions.

Supervisor McKeon failed to answer or have the Board answer.

Town Clerk McCann said she's just asking a question. When we once talked about Oriole Mills Road, you let the public go on for two hours.

Councilperson Kane said we had discussion at the last meeting about what was coming.

Town Clerk McCann asked if they actually sat down together to discuss this.

Supervisor McKeon, again, said we are not going to have an argument, then we are going to take a vote on the resolution.

Councilmember Kane said we asked for numbers regarding a 25% reduction and they were presented at their last meeting.

Councilmember Hamel said years ago he was one of the few federal employees let go in a reduction in force. He said he is sensitive as to its effect. We have a fiduciary responsibility not to spend money we don't have and keep services going the best we can. As a taxpayer he expects to get a fair day's work for an honest day pay from all public servants. We will look at our options when storms come. We aren't in the position now where we have to plow roads. This is not a fun thing for us to do.

Supervisor McKeon asked if any Town Board members had comments.

Town Clerk McCann let him know that Highway Superintendent Burke had her hand up to speak.

Supervisor McKeon said he knows but we need to move on.

Highway Superintendent Burke commented that there were options to be explored but no one asked input from her. It is the process.

Supervisor McKeon said the NY Health exchange is open to provide health insurance. He asked for the vote.

RESOLUTION #24 of 2020

BE IT RESOLVED, that the Town Board of the Town of Red Hook hereby makes the following reductions in force, as set forth below, which shall take effect immediately:

- Eliminates two (2) full time positions within the civil service title of Motor Equipment Operator (MEO);
- Eliminates the part time position within the civil service title of Account Clerk (Purchasing);
- Eliminates the part time position within the civil service title of Senior Clerk (Bookkeeping);
- Reduces the part time position in the civil service title of Sole Assessor to twenty-four (24) hours per week;
- Reduces the part time position in the civil service title of Deputy Assessor to seven (7) hours per week;
- Reduces the part time position in the civil service title of Municipal Code Enforcement Inspector to ten (10) hours per week;
- Reduces the part time position in the civil service title of Building Inspector II to seven and one half (7.5) hours per week;
- Reduces the full-time position in the civil service title of Deputy Town Clerk to fifteen (15) hours per week;
- Reduces the part time position in the civil service title of Secretary Special District (Highway) to six (6) hours per week;
- Reduces the summer recreation program staffing budget to \$4,000;
- Removes funding for a part time Clerk of the Justice Court.

EXTRACT OF MINUTES

A special meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on June 3, 2020 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA Videoconference	
Councilmember William Hamel	VIA Videoconference	
Councilmember Christine Kane	VIA Videoconference	
Councilmember William O’Neill	VIA Videoconference	
Councilmember Jacob Testa	VIA Videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference
Theresa Burke, Highway Superintendent, VIA Videoconference

The following resolution was offered by Councilmember Hamel, seconded by Councilmember Kane, to wit:

**TOWN OF RED HOOK
RESOLUTION NO. 24
DATED JUNE 3, 2020**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember William O’Neill	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Nay</u>

The foregoing resolution was thereupon declared duly adopted.

RESOLUTION TO ADOPT SOCIAL MEDIA POLICY

Supervisor McKeon explained the resolution. He referred to a red lined version of the policy.

**TOWN OF RED HOOK
RESOLUTION NO. 25
DATED JUNE 3, 2020**

APPROVING TOWN OF RED HOOK SOCIAL MEDIA POLICY

WHEREAS, a proposed TOWN OF RED HOOK SOCIAL MEDIA POLICY last amended June 3, 2020 (the “Social Media Policy”) has been submitted to the Town Board of the Town of Red Hook, and such proposed Social Media Policy is on file with the Town Clerk, a copy of which is attached hereto;

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Red Hook (by the favorable vote of not less than a majority of all of the members of the Board), that the Social Media Policy for the Town of Red Hook is hereby approved in the form on file with the Town Clerk; and

EXTRACT OF MINUTES

A special meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, on June 3, 2020 at 7:30 p.m., local time. A live transmission was available to the public as

described in the notice of meeting attached hereto. The meeting was recorded and a full transcript will be prepared to the extent required by the Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were: (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference.)

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	
Councilmember William O'Neill	VIA videoconference	
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town VIA Videoconference
 Theresa Burke, Highway Superintendent, VIA Videoconference

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Testa, to wit:

**TOWN OF RED HOOK
 RESOLUTION NO. 25
 DATED JUNE 3, 2020**

APPROVING TOWN OF RED HOOK SOCIAL MEDIA POLICY

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember William O'Neill	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

RESOLUTION TO APPROVE CHANGE ORDERS – RECREATION FACILITIES

Supervisor McKeon explained the change orders and the resolution. In addition, he referred to a schedule for substantial completion on Rec. Park West Phase I, on July 15. Rec. Park E. Phase II has no completion date. He asked the Board how to open the park and have a small presence there to help make it safe to make sure people practice social distancing. Cleaning is another concern.

**TOWN OF RED HOOK
 RESOLUTION NO. 26
 DATED: JUNE 3, 2020**

RESOLUTION AUTHORIZING CHANGE ORDERS FOR THE TOWN OF RED HOOK RECREATION PARK PHASE 1 – EAST PROJECT AND PHASE 1 – WEST PROJECT

WHEREAS, the Town has entered into a contract with Turco Golf Inc. for the “Town of Red Hook Recreation Park Phase 1 – East Project” in the Town of Red Hook (the “East Phase 1 Project”) based on plans and specifications prepared by Tighe & Bond Engineering, P.C. (the “Town Engineer”), with a contract amount of \$1,561,000.00, plus prior change orders in the net amount of \$27,197.20, and the Town Engineer has recommended a no cost change order #4 in the form on file with the Town Clerk, providing for schedule changes with substantial completion by July 15, 2020 (“Turco Change Order”); and

WHEREAS, the Town has entered into a contract with Fastracs Rentals, Inc. for the “Town of Red Hook Recreation Park Phase 1 – West Project” in the Town of Red Hook (the “West Phase 1 Project”), based on plans and specifications prepared by Tighe & Bond Engineering, P.C. (the “Town Engineer”), with a contract amount of \$500,310.00, plus prior change orders in the net amount of

\$61,725.00, and the Town Engineer has recommended a change order #3 with an additional net increase of \$11,502.62 (“Fastracs Change Order”) in the form on file with the Town Clerk, and providing for schedule changes with substantial completion for items other than turf maintenance by June 30, 2020, and the final completion date unchanged;

NOW, THEREFORE, BE IT RESOLVED By the Town Board of the Town of Red Hook as follows:
 The Town Board hereby authorizes the acceptance and execution by the Supervisor of the no cost Turco Change Order for the Turco Golf Inc. contract for the East Phase 1 Project.
 The Town Board hereby authorizes the acceptance and execution by the Supervisor of the Fastracs Change Order for the Fastracs Rentals, Inc. contract for the West Phase 1 Project.

EXTRACT OF MINUTES

A special meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on June 3, 2020 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA Videoconference	
Councilmember William Hamel	VIA Videoconference	
Councilmember Christine Kane	VIA Videoconference	
Councilmember William O’Neill	VIA Videoconference	
Councilmember Jacob Testa	VIA Videoconference	

The following persons were ALSO PRESENT:
 Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference
 Theresa Burke, Highway Superintendent, VIA Videoconference

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Kane, to wit:

**TOWN OF RED HOOK
 RESOLUTION NO. 26
 DATED JUNE 3, 2020**

RESOLUTION AUTHORIZING CHANGE ORDERS FOR ALL CONTRACTORS FOR THE TOWN OF RED HOOK RECREATION PARK PHASE 1 EAST PROJECT AND PHASE 1 – WEST PROJECT

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember William O’Neill	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

RESOLUTION TO SET PUBLIC HEARING – CPF MOSHER APPLICATION

Supervisor McKeon explained the resolution. The public hearing will take place on June 24, 2020 at 7:45 p.m.

**TOWN OF RED HOOK
 RESOLUTION NO. 27
 DATED JUNE 3, 2020**

ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE PROPOSED PURCHASE OF DEVELOPMENT RIGHTS FOR THE BRITTANY HOLLOW FARM UNDER THE TOWN’S CPF PROGRAM

WHEREAS, pursuant to the Town's Community Preservation Fund Program, an application has been submitted by Darryl J. and Deborah J. Mosher for the Brittany Hollow Farm as described on the attached form of notice ("Notice") for purchase of development rights with respect to certain parcels of property as specifically described in the Notice; and

WHEREAS, the Board has referred the application to the CPF Advisory Committee duly appointed by the Board (the "Committee") for review of such application and rating according to the Program criteria established by the Board, taking into account the importance of the resource and the anticipated availability of funding by others and the availability of funding under the Town's Community Preservation Fund Program; and

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Red Hook (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

The Town Board of the Town of Red Hook shall hold a public hearing on June 24, 2020, at 7:45 o'clock P.M. at the Town Hall, 7340 South Broadway, Red Hook, New York, to hear all interested parties on the proposed acquisition of an interest or right of the properties described in the attached form of notice for the purpose of preserving open space under the Town's Community Preservation Fund program as described in the attached form of notice; and

The Town Clerk is hereby authorized and directed to publish notice of said public hearing in the Poughkeepsie Journal, the official newspaper of said Town, on or before June 19, 2020, which is not less than five (5) days prior to the date of said public hearing.

NOTICE OF PUBLIC HEARING REGARDING PURCHASE OF DEVELOPMENT RIGHTS PROJECT AT BRITTANY HOLLOW FARM IN THE TOWN OF RED HOOK

PLEASE TAKE NOTICE that a public hearing will be held by the Town Board of the Town of Red Hook on June 24, 2020 at 7:45 o'clock P.M. local time for the Brittany Hollow Farm project described below, pursuant to Town's Community Preservation Fund Program ("CPF Program"), to hear all interested persons regarding the acquisition of an interest or right in real property to preserve open space pursuant to Section 247 of the General Municipal Law, including the purchase of a contractual right necessary to achieve the purposes of such provisions, for each such project.

Brittany Hollow Farm: Application submitted by Darryl J. and Deborah J. Mosher for acquisition of a conservation easement or a third party enforcement right in a conservation easement proposed to be held by Dutchess Land Conservancy, with respect to approximately 60 total acres, consisting of an approximately 37.39 acre parcel of property, Tax Map ID No. 134889-6271-00-073869, in the Town of Red Hook, New York, an approximately 10.01 acre parcel of property, Tax Map ID No. 134889-6271-00-180845, in the Town of Red Hook, New York, and an approximately 12.6 acre parcel of property, Tax Map ID No. 135089-6271-00-060795, in the Town of Rhinebeck, New York, all located on Albany Post Road in Dutchess County New York.

With respect to the project described above, Dutchess Land Conservancy plans to apply for funding for a portion of the acquisition and project costs from the Dutchess County Partnership for Manageable Growth and The Scenic Hudson Land Trust, Inc. It is proposed that the Town of Red Hook would participate in the portion of the project located within the Town of Red Hook. The total project cost including proposed program partner funding is estimated not to exceed \$336,800, with the Town's share estimated not to exceed \$94,675. The Town's share is proposed to be financed from the CPF Program.

Due to the ongoing COVID pandemic, the Town Hall is closed to the general public until further notice. Pursuant to Executive Order No. 202.1, as extended, issued by Governor Cuomo, and advisories issued by Federal, State and Local officials related to the COVID-19 virus, the public will not be permitted to attend in person. Board members are expected to participate in the public hearing via teleconference or video conference. Please refer to the meeting agenda to be posted on the Town website at <https://www.redhook.org> listing the specific link which will allow the public to view and listen to the proceedings live, which is expected to be available at www.pandaty23.org (click on "WATCH live"). Project documents will be posted with the meeting agenda on the Town's website.

All interested persons will be given an opportunity to be heard as follows: 1) The public is encouraged to submit written comments by email or telephone in advance of the hearing to rmckeon@redhook.org and 845-758-4622 by 4:00 p.m. the day of the hearing. Please note "CPF Hearing" in the subject. 2) Written comments may be dropped in the Town's drop box in advance of the hearing at the Town Hall, 7340 South Broadway, Red Hook, New York 12571 by

4:00 p.m. the day of the hearing. Please observe the recommendations of the CDC regarding distancing and use of masks. 3) All comments so received in advance of the hearing will be noted in the hearing record. Interested persons may also comment by email or telephone to rmckeon@redhook.org and 845-758-4622 on the date of the hearing from the time of opening the hearing until the close of the hearing.

All reasonable accommodations will be made for persons with disabilities. In such a case, please notify the Town Clerk in advance at the above address or by phone 845-758-4606 so that arrangements can be made.

PLEASE TAKE FURTHER NOTICE that a copy of said application is available for review on the Town's website.

By order of the Town Board of the Town of Red Hook, dated June 3, 2020.

Sue McCann
Town Clerk
Town of Red Hook

EXTRACT OF MINUTES

A special meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on June 3, 2020 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript will be prepared to the extent required by the Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were: (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference.)

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	
Councilmember William O'Neill	VIA videoconference	
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town VIA Videoconference
Theresa Burke, Highway Superintendent VIA Videoconference

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Kane, to wit:

**TOWN OF RED HOOK
RESOLUTION NO. 27
DATED JUNE 3, 2020**

ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE PROPOSED PURCHASE OF DEVELOPMENT RIGHTS FOR THE BRITTANY HOLLOW FARM UNDER THE TOWN'S CPF PROGRAM

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember William O'Neill	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

There will be no Town Board meeting on June 9, 2020.

DISCUSSION – PROPOSED EXPANSION OF MINING ACTIVITIES – RED WING, MILAN, NY

Supervisor McKeon was contacted by a resident who heard the owners of the mine were applying to the DEC for an expansion of their facility. Trucks would be bringing material and departing with material. Most of the impact would be in the Town of Red Hook on Route 9. Milan sent some information. It is incumbent upon the Town to get involved with this and ask to become an involved agency.

Attorney Chale said the only documentation is the notice to lead agency provided to local Town. We would have to review their proposal. We can ask to be considered an interested agency in the environmental review.

Supervisor McKeon doesn't understand why Red Hook wasn't considered an involved agency. He wants to reach out to the DEC.

REPORTS

Planning Board – The report for the period of February through May showed that they commenced or continued to review five applications, and granted approval to three projects.

Water Department – The April report was presented which explained an issue brought up at a previous meeting. The issue resolved itself and everything is good. A request for a raise in fee paid for occasional meter readings to five dollars.

Highway Department – Highway Superintendent Theresa Burke presented her report dated June 9, 2020. She stressed her disappointment in the budget process that did not include her input and resulted in the layoff of two highway crew members and the reduction of hours in the part time secretary. She pointed out all of the money in the various funds and the potential impact reduction in staff will have on services to residents. Snow plowing operations were explained and the shortage of drivers can cause increased hazardous road conditions, slower response time for ambulances, fire trucks and police vehicles, and more school delays and closures. The reduction in staff will include elimination of landscaping and mowing of Town Hall and Recycling areas, hauling materials for the Rec. Parks, Cemetery and St. Margaret's, work force labor for special projects, building maintenance and other services provided at Town Hall, plowing, sanding and salting of the parking lots at the Recycling Center and the Town Hall and removal of snow from Town Hall sidewalks. The reduction also causes an increased burden on the crew. The cost of keeping two men employed is nothing compared to the cost of liabilities due to a skeleton staff. Reducing the Highway Clerks hours also creates a hardship in the department. Highway Superintendent Burke expressed her deep disappointment in not being involved in the process.

Supervisor McKeon thanked her for her comments and stated that he hopes the reduced level of staffing will be sufficient. We will continue to monitor the situation to see if it needs to be addressed. Other municipalities are operating at this level of staffing. As far as Highway Clerk, the Town of Milan doesn't have one. We can find out what they are doing that is making it work. Milan is happy with their operations.

ZBA – In May they held a public hearing and it will be continued to June 10.

Assessor – Grievance Day was on May 26 and held over Zoom. There were 45 applications and 27 of them were from 25 Old Farm Road Development. The office is working to finalize the roll on July 1. She's been attending Dutchess County assessor meetings through conference calls. In March there were 16 sales, 11 in the Town with the highest sale at \$426,000 and the lowest, \$145,000. In the Village of Tivoli there was one sale for \$290,000, in the Village of Red Hook there were 4 sales, the highest at \$365,000 and the lowest at \$265,000.

Building/Zoning – for the period of May and June there were 19 permits issued, 8 inspections, 7 CO/CC's, no complaints and \$6,115.00 in revenue.

Police – In April there were 108 total incidents, no arrests and no tickets issued. In May there were 137 total incidents, 5 arrests and no tickets issued.

EDC – They presented three sets of minutes. The concerns and consequences of the corona virus were listed. They continue to meet weekly. A proposal for "Red Hook Together" online festival was outlined. It is expected to take place at a date to be announced in August. The committee is also working on building a creative website through Red Hook Responds.

Recreation Commission – The extensive May report explained that there will be no Summer programs this year due to the virus. Work on the recreation parks is ongoing. Lighting and security cameras are being considered.

Tree Preservation Commission – All communication has been by email, text and telephone due to the virus. Seven trees were delivered to planting sites, all planted and mulched.

Dog Control – the May report from the SPCA explained that there was a complaint looked into regarding three mini-horses who were reported in questionable condition. Dogs were loose but returned home by the time the officer responded. An issue with dog code was explained and will be discussed.

Supervisor McKeon reminded everyone that the next meeting will take place on June 24. We may need to have a brief special meeting if the recreation park will require change orders.

On a motion of Supervisor McKeon seconded by Councilmember Testa moved to adjourn the meeting at 9:35 p.m.

Adopted	Ayes	5	McKeon, O'Neill, Kane, Hamel, Testa
	Nays	0	

Respectfully submitted,

Sue McCann, Town Clerk