

Town of Red Hook  
 Disaster Preparedness Committee Minutes  
 January 21, 2020

**CALL to Order**

The meeting was called to order at 4:30 by Hai-Ping Yeh

**ROLL CALL**

Members Present: Hai-Ping Yeh, Eleanor Troy, John Gomez, Joel Griffith, Randy Clum, Rich Hilbrandt, Perry Sheldon, Robert McKeon, Dick Franklin

Members Absent: Tom Crisci, Steve Perog, Theresa Burke, Darren Forbes, Patrick Hildenbrand

Topic	Discussion	Action
Introductions		
Emergency Plan Update	The updates have been made and the plan will be distributed.	
Table Top Exercise	<p>The drill will be on Thursday, 4/9/20, from 4-6:30 at a location on the Bard campus. The exact location will depend on the number of attendees. It will be a weather related event, nothing dramatic. Wind shear and flooding are the most likely events for our area. Media coverage of the drill was discussed. Committee agreed to having a press release after the exercise. Ken Davidson will help moderate the event. We need to determine-            What do we want to test?            Do we want to test the communication during an event?            Do we want to look at the Declaration process?            It was decided that opening a shelter would not be part of this drill. The Red Cross has met with this committee to discuss the process. Sheltering will not be a critical component of this drill.</p> <p>Who will be included-            Town Board Members            Village Mayors            First Responders            Police – John will contact Pat and the Sheriff's Department            Fire –            Highway            Supervisors</p> <p>Training that is highly recommended to those who haven't yet taken courses - Basic Incident Command, the level 100 FEMA course can be taken on line.</p>	<p>Robert will contact Ed Blundell.</p> <p>John will contact Pat and the Sheriff's Department.</p> <p>John will send a link to FEMA</p>

<p>911 Signage</p>	<p>The state may send people to observe. John will invite people for the drill. There may be other observers from Bard.</p> <p>Victor, from Central Hudson, can be invited. John will check with Bard staff and then check with the Red Cross if needed.</p> <p>Shelters sites - at some point we will need to look at facilities. Areas such as Barrytown might be isolated and trapped.</p> <p>Fire House has been used by the Red Cross in the past. The Tivoli Fire House is under construction. Unclear what the requirements are for opening a Red Cross Shelter. For example, do they require showers?</p> <p>Name tags, coffee and tea will be provided by Bard for the drill.</p> <p>Robert will coordinate with Tom Crisci to have name tags/photo IDs made for the Disaster Committee members who lack appropriate identification in case of a real disaster, Town Representatives need them.</p> <p>John will provide a brief overview of a table top drill and what to expect to share with the Village and Town board members.</p> <p>This drill will be done as a high level. We will not be putting people on the spot and testing their knowledge. It will be more of a walk through.</p> <p>Steve had offered an option of providing order forms at Town Hall. He volunteered to have the completed orders delivered to Town Hall where residents would need to pick them up.</p> <p>Discussed having the fire department offer to order signs for people. The group consensus seemed to be that the volunteer fire companies had enough to take care of and shouldn't be asked to take on an additional role.</p> <p>At least half the households seemed to be out of compliance.</p> <p>Another suggestion was to possibly offer something at the recycling center. The Town will look into multiple vendors and can then provide a list of vendors and the requirements. Best to have vendors mail an installation kit included with the order.</p> <p>Tivoli will be handled differently. Joel will work with the Tivoli fire Department.</p> <p>Need to get samples for Joel and Ed.</p>	<p>courses.</p> <p>Hai-Ping will check with John Vale.</p> <p>Robert will FU with Tom on IDs</p> <p>John will send a brief overview to be shared.</p> <p>Robert will have the purchasing agent for the Town contact vendors. Robert will look into incentives.</p> <p>Hai-Ping will reach out to</p>
<p>New Business</p>	<p>Identify locations that need generators- Tivoli Village Hall does not have a generator and should have one.</p> <p>Task - Identify Community Spaces that have and do not have generators.</p> <p>Robert – maybe the goal could be to work on one grant that covers generators for multiple sites.</p> <p>Need to work on getting people to sign up for text messages from the Town when there is an emergency situation.</p> <p>The Town has a Communication Committee and Sarah Imboden is the contact.</p>	<p>Hai-Ping will reach out to</p>

Schedule for future meetings	March 10, 2020 at 4:30. June 16 <sup>th</sup> at 4:30.	Sarah.
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**ADJOURNMENT**

The meeting was adjourned at 5:30

Respectfully submitted,

Hai-Ping Yeh