

RED HOOK TOWN BOARD MEETING
January 14, 2020

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilmember William O'Neill
Councilmember Christine Kane
Councilmember William Hamel
Councilmember Jacob Testa
Town Clerk Sue McCann

Also Present: Attorney Christine Chale

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance. He wished everyone a happy new year and welcomed two new Town Board members, Jacob Testa and William Hamel.

SUPERVISOR'S REPORT

The Supervisor's report dated December 31, 2019 was read as follows: Opening balance - \$7,105,038.46; Receipts - \$272,757.47; Disbursed - \$767,102.09; Balance - \$6,610,693.84 Budget adjustments were presented and will be updated at a future meeting.

On a motion of Councilmember O'Neill seconded by Councilmember Kane moved to accept the Supervisor's report and budget adjustment.

Adopted Ayes 5 McKeon, O'Neill, Kane, Hamel, Testa
Nays 0

Copy Attached

TOWN CLERK'S REPORT

The Town Clerk's report for the period December 1 through 31, 2019 was read as follows: Total local shares remitted to the Supervisor - \$1,620.58; Amount remitted to NYS Ag. & Markets - \$41.00; Amount remitted to NYS Dept. of Health - \$22.50; Amount remitted to NYS Dept. of Racing & Wagering - \$15.00; Amount remitted to NYS DEC - \$14.17; Total State & Local revenue - \$1,713.25.

Abstracts – September 2019 – Vouchers 25400 through 25510; Total abstract - \$178,340.52
October 2019 – Vouchers 25511 through 25635; Total abstract - \$245,798.43
November 2019 – Vouchers 25636 through 25713; Total abstract - \$478,509.51
December 2019 – Vouchers 25714 through 25841; Total abstract - \$774,751.42
Copies attached

On a motion of Councilmember Kane seconded by Councilmember Hamel moved to accept the Town Clerk's report and abstracts.

Adopted Ayes 5 McKeon, O'Neill, Kane, Hamel, Testa
Nays 0

ANNOUNCEMENTS

- Town Clerk Sue McCann presented the 2019 Town Clerk financial report as well as the 2019 Tax Receiver financial report to the Town Board.
- Tax bills will be mailed out Thursday or Friday. Call our office if a bill is not received.
- Recycling Center stickers are now on sale. They can be purchased in the Town Clerk's Office or at the Recycling Center.
- All dogs need to be licensed in New York State.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

Brett Brandes, a resident of College Park, referred to a shooting incident in the neighborhood. Residents of the community decided to create a Neighborhood Watch and registered it with the State. At their first meeting they spoke to the police to discuss the incident and how to keep our community safe. The consensus was the need to feel safe in our community. There are a couple of houses in our community that are being used for purposes we don't believe they should be used for. We will be putting up Neighborhood Watch signs. We are going to report suspicious

activity and we are going to be diligent about that. Included in the security aspect, we are looking for more lighting, and more patrols in the area. We are also asking for the speed limit to be addressed. We want to keep our neighborhood safe.

Supervisor McKeon thanked Mr. Brandes and said we are starting to work on these issues. He suggested having a neighborhood meeting to address issues.

Attorney Chale explained the speed limit change process. The State sets regulations and we have to ask them for changes. All signs have to be updated to be in compliance with State regulations. All speed limits are 35 MPH. We've requested speed reduction in residential districts.

There were no more public comments.

284 AGREEMENT – ROAD IMPROVEMENTS TO KNOX, ALDER, ASPINWALL, KELLY, WHALESBACK ROADS, PITCHER LANE AND LINDEN AVENUE

Supervisor McKeon explained the resolution regarding road improvements.

TOWN OF RED HOOK RESOLUTION NO. 1 DATED JANUARY 14, 2020

RESOLUTION TO APPROVE HIGHWAY EXPENDITURES

WHEREAS, pursuant to the provisions of Section 284 of the Highway Law, moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended for repairs of certain town highways as provided herein; and

WHEREAS, attached hereto is a proposed form of 2020 Agreement for the expenditure of certain Highway moneys;

NOW, THEREFORE BE IT RESOLVED by the Town Board of the Town of Red Hook, as follows:

The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$50,000 to be set aside to be expended for materials for primary work and general repairs upon Town highways, as more specifically provided in the attached Agreement.

The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$244,000.00 for permanent improvement of the following Town Highway(s) as more specifically provided in the attached Agreement:

Knox, Alder and Aspinwall commencing at Linden and ending at Kelly
Pitcher Lane and leading to Linden Avenue
Kelly Road, Whalesback Road and leading to Linden Avenue

This resolution shall take effect immediately.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on January 14, 2020 at 7:30 p.m., local time.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember William O'Neill
Councilmember Jacob Testa

The following persons were ALSO PRESENT: Christine M. Chale, Esq., Attorney for the Town

The following resolution was offered by McKeon, seconded by O'Neill, to wit;

**RESOLUTION NO. 1
DATED JANUARY 14, 2020**

RESOLUTION TO APPROVE HIGHWAY EXPENDITURES

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING: Aye
Councilmember William Hamel	VOTING: Aye
Councilmember Christine Kane	VOTING: Aye
Councilmember William O'Neill	VOTING: Aye
Councilmember Jacob Testa	VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 14th day of January, 2020 and entitled:

**RESOLUTION NO. 1
DATED JANUARY 14, 2020**

RESOLUTION TO APPROVE HIGHWAY EXPENDITURES

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 15 day of January, 2020.

-SEAL- _____
Sue McCann
Town Clerk

DISCUSSION – HEALTHCARE PLANS

Supervisor McKeon referred to the healthcare plans. Our broker provided us various plans and input regarding plans. He suggested taking a more in depth look in the Spring but for now stay with the coverage we have; it should fall within our budget line. It is the MVP Silver 8 Plan.

On a motion of Supervisor McKeon seconded by Councilmember Kane moved to continue with the MVP Silver 8 Plan.

Adopted	Ayes	5	McKeon, O'Neill, Kane, Hamel, Testa
	Nays	0	

RESOLUTION SETTING PUBLIC HEARING – 2020 WATER RATES

Supervisor McKeon explained the resolution slowly raising the water rates.

TOWN OF RED HOOK

**RESOLUTION NO. 2
DATED JANUARY 14, 2020**

**ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING WATER RATES
AND CHARGES FOR WATER DISTRICT NO. 1**

WHEREAS, the Red Hook Water Board has recommended modification of the water rates and charges to increase the minimum rate from \$42.74 to \$44.88 for up to 9000 gallons, and from \$5.20 to \$5.46 per 1000 gallons over 9000, as further set forth in the attached schedule, which schedule is on file with the Town Clerk, in order to produce revenues sufficient to pay the necessary costs and expenses of the operation and maintenance of the Water District facilities for the production, storage and distribution of water;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Red Hook (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

The Town Clerk is hereby authorized and directed to publish a notice of public hearing regarding the proposed increase of water rates and charges in the Poughkeepsie Journal, the official newspaper of said Town, on or before February 6, 2020, which is not less than five days prior to the date of said public hearing.

The Town Board of the Town of Red Hook shall hold a public hearing on February 11, 2020, at 7:35 p.m. at the Town Hall, 7340 South Broadway, Red Hook, New York, to hear all interested parties on said water rates and charges increase.

DRAFT 1.2.20

APPENDIX A – SCHEDULE OF CHARGES

Effective April 1, 2020 (Proposed)

Rate	<u>In-District and Bard College</u> \$44.88 minimum – up to 9,000 gallons \$5.46 per 1,000 gallons over 9,000 gallons <u>Out-of-District</u> 150% of in-district charge
Terms of Payment	30 days net 10% late charge after 30 days
Term	From date of commencement of service until termination of service, which date shall be not less than ten days after written notice to Town Water Department to discontinue service

<u>OTHER CHARGES</u>	
Service Connection Fee	\$1,000.00
Tapping Fee – Minimum (tapping charges exceeding \$250.00 are also the responsibility of the applicant)	\$ 250.00
Service Restoration Fee	\$ 100.00
Unauthorized Hydrant use (plus cost for estimated water usage)	\$ 100.00

EXTRACT OF MINUTES

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The meeting was called to order by Supervisor McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember William O’Neill
Councilmember Jacob Testa

The following persons were ALSO PRESENT: Christine Chale, Attorney for the Town

The following resolution was offered by McKeon, seconded by Kane, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 2
DATED JANUARY 14, 2020**

**ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING WATER RATES
AND CHARGES FOR WATER DISTRICT NO. 1**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING: Aye
Councilmember William Hamel	VOTING: Aye
Councilmember Christine Kane	VOTING: Aye
Councilmember William O’Neill	VOTING: Aye
Councilmember Jacob Testa	VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the “Town”) and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 14th day of January, 2020 and entitled:

**TOWN OF RED HOOK
RESOLUTION NO. 2
DATED JANUARY 14, 2020**

**ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING WATER RATES
AND CHARGES FOR WATER DISTRICT NO. 1**

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 15 day of January, 2020.

-SEAL- _____
Sue McCann
Town Clerk

ASSOCIATION OF TOWNS

Supervisor McKeon explained the proposed legislative program. He referred to resolutions 1 through 10.

On a motion of Supervisor McKeon seconded by Councilmember Hamel moved to approve and support the resolutions of the Association of Towns at their annual conference.

Adopted	Ayes	5	McKeon, O’Neill, Kane, Hamel, Testa
	Nays	0	

RESOLUTION TO AWARD BID – PASSENGER VANS

Supervisor McKeon explained that we received two bids for the passenger vans. We received an award from the federal government for the passenger vans and after checking with the DOT, they want the actual contract with the federal clause to be part of the bid program. We hope to have a new RFP by next Town Board meeting.

On a motion of Supervisor McKeon seconded by Councilmember Kane moved to reject all bids then work with our Attorney and DOT.

Adopted Ayes 5 McKeon, O’Neill, Kane, Hamel, Testa
 Nays 0

RESOLUTION RELATING TO ANNUAL REORGANIZATION

Supervisor McKeon explained the resolution.

**TOWN OF RED HOOK
RESOLUTION NO. 3 DATED JANUARY 14, 2020**

RELATING TO ANNUAL REORGANIZATION

BE IT RESOLVED by the Town Board of the Town of Red Hook as follows:

1. (Meeting Dates): Regular meetings of the Board will take place throughout the year 2020 on the following days in each month, at 7:30 p.m. at the Town Hall: Second Tuesday and Fourth Wednesday. (Additional Special Meetings may be scheduled and announced by posting the announcement at the Town Hall as required by Chapter 22 of the Town Code, and with notification to the press as required by the Public Officers Law.)

2. (Official Newspaper): The Official Newspaper of the Town for 2020 shall be the Poughkeepsie Journal.

3. (Depositories): The following financial institutions shall be Official Depositories of the Town for all Town monies for 2020:

- M&T Bank
- The Bank of Greene County
- Key Bank National Association

In addition, the Town is a member of NYCLASS pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 14, 2014.

4. (Petty Cash): Pursuant to Section 64 of the Town Law, the following offices are authorized to maintain a petty cash fund in the following amounts (not to exceed \$500 per officer or \$1000 for receiver):
Town Clerk/Receiver \$500.00

5. (Salaries): The Town Board of the Town of Red Hook does hereby establish the following salaries for elected officials for 2020:

Supervisor	\$31,310
Town Board Members (each)	\$ 8,790
Town Clerk	\$56,515
Town Justices (each)	\$18,076
Highway Superintendent	\$66,373

6. (Mileage Reimbursement Rate): The Town Board of the Town of Red Hook does hereby establish the mileage reimbursement rate of \$0.575 per mile for those Town officials and employees who incur official mileage when they are obligated to drive their own vehicles on Town business or when a Town vehicle is not available. For the year 2020, said payment is to be made only after submission, review and approval of the appropriate voucher in accordance with the Town Board audit procedures. The rate is subject to adjustment by the Town Board from time to time so as to be consistent with the IRS rates.

7. (Undertaking): The Town Board of the Town of Red Hook does hereby authorize the execution of a blanket bond in lieu of individual undertaking pursuant to Section 11(2) of the Public Officers Law, for the purpose of covering all officers and employees who collect money, including the Supervisor, Town Clerk/Receiver of Taxes, Deputy Town Clerk/Deputy Receiver of Taxes, Bookkeeper to the Supervisor, Justices, Justice Court Clerks, Superintendent of Highways, Building Inspector, Recycling Station Operator and Planning Secretary and ZBA Secretary.

8. (Check Signing): The Town Board of the Town of Red Hook does hereby authorize the following to sign bank checks for all Town business: (i) Supervisor Robert McKeon; (ii) in his absence Deputy Supervisor Bill O’Neill; and (iii) in the absence of the Supervisor and the Deputy Supervisor, any of the Board Members William Hamel, Christine Kane or Jacob Testa.

9. (Annual Financial Report): The Town Board of the Town of Red Hook hereby authorizes and directs the Supervisor to submit to the Town Clerk within 60 days after the close of the fiscal year, or such later date as may be required for such filing with the State Comptroller, a copy of the Supervisor’s

report to the State Comptroller; and the Town Clerk shall cause a summary of such report to be published within 10 days of filing in the official newspaper of the Town.

10. (Procurement Policy): The Town Board of the Town of Red Hook hereby approves the Procurement Policy as recommended by the Purchasing Officer in the form last revised 10/25/2017 and on file with the Town Clerk.

11. (Investment Policy): The Town Board of the Town of Red Hook hereby approves the Investment Policy in the form last revised 3/12/2019 and on file with the Town Clerk.

12. (Ethics Policy): The Code of Ethics of the Town of Red Hook is set forth in Article III of the Town Code.

13. (Fund Balance Policy). The Town Board of the Town of Red Hook hereby approves the Fund Balance Policy in the form last revised 3/27/2019 and on file with the Town Clerk.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on January 14, 2020 at 7:30 p.m., local time.

The meeting was called to order by Supervisor McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember William O'Neill
Councilmember Jacob Testa

The following persons were ALSO PRESENT: Christine Chale, Attorney for the Town

The following resolution was offered by McKeon, seconded by Kane, to wit;

TOWN OF RED HOOK RESOLUTION NO. 3 DATED JANUARY 14, 2020 RELATING TO ANNUAL REORGANIZATION

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING: Aye
Councilmember William Hamel	VOTING: Aye
Councilmember Christine Kane	VOTING: Aye
Councilmember William O'Neill	VOTING: Aye
Councilmember Jacob Testa	VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 14th day of January, 2020 and entitled:

TOWN OF RED HOOK RESOLUTION NO. 3 DATED JANUARY 14, 2020 RELATING TO ANNUAL REORGANIZATION

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 15 day of January, 2020.

-SEAL- _____
Sue McCann
Town Clerk

TOWN OF RED HOOK
2020 Town Appointments

Town Board Appointments

Official Town Depository	Key Bank, M&T, Bank of Greene County
Official Newspaper	Poughkeepsie Journal
Safety Officer	Highway Superintendent
Disaster Preparedness & Civil Defense	Supervisor
Emergency Interim Successors	Robert McKeon, Theresa Burke, William O'Neill, William Hamel
Receiver of Taxes	Sue McCann
Registrar of Vital Statistics	Sue McCann
Water Rents Collector	Sue McCann
Issuing Agent-Handicapped parking permits	Sue McCann
Assessor (6-Year Appt)	Cheryl Kaszuga (2025)
Building Inspector PT	Stephen Cole, John Fenton
Municipal Code Enforcement Inspector, PT ZEO	Robert Fennell
Director of Purchasing	Theodore Kudzy
Animal Control Officer	DCSPCA
P.A.N.D.A. Representative from Town	Mary Anne Harvey (1/12)
P.A.N.D.A. Alternate	Mark Durand (3/13)
Buildings & Grounds	Supervisor, Highway Superintendent
Justice Court Clerks PT	Nancy Roberts/ Katherine Fell
Attorneys for the Town	Rodenhausen Chale & Polidoro LLP (Christine Chale)
Town Engineers	Crawford & Associates, Tighe & Bond

Supervisor Appointments

Deputy Supervisor	William O'Neill
Budget Officer	Robert McKeon
Secretary PT	Jacqueline Fenaroli (Assistant to the Supervisor)
Town Historian	Emily Majer
Assistant to the Town Historian	Claudine Klose

Town Clerk Appointments

Deputy Town Clerk	Claire Horst
Deputy Registrar of Vital Statistics	Claire Horst
Deputy Receiver of Taxes	Claire Horst

Highway Superintendent Appointments

Deputy Superintendent of Highways	Richard Schloemer
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Other Town Employees/Officers:

Highway Secretary PT	Lori Pierce
Assistant Budget Officer	Ann Conway
Bookkeeper to Supervisor	Ann Conway
Deputy Assessor's PT	Diana Picciano
Transfer Station Operator	T.J. Hackett
Solid Waste Attendants	William Szigethy, Paul Testa
Maintenance & Groundskeeper	Tom Peters, Howie Callis, Jeff Tremper, Connor Boryk, Joseph Coon, Patrick Jones
Recreation Park and Program Director	John Kuhn
Water District Meter Readers PT	Diana Thorley Bryan Smith Chris Gifford

Contracts/Consultants:

Town Physician
Attorney for Planning Board
Water District Operator
Computer Software
Planner
Town CPA
Custodial Services
Police and Court Attendants

Northern Dutchess Hospital
Keane & Beane
VRI Environmental Services Inc.
Software Consulting Associates
Greenplan, Inc.
Lori Doty
Pollard's Cleaning Service
Village of Red Hook Police Department, Dutchess
County Sheriff's Deputies

On a motion of Supervisor McKeon seconded by Councilmember Testa moved to approve the above Town appointments.

Adopted Ayes 5 McKeon, O'Neill, Kane, Hamel, Testa
 Nays 0

Appointments are annual unless otherwise noted

Jan. 14, 2014 – Town Board voted unanimously that any and all Town committee appointees must be residents or property owners of the Town of Red Hook unless otherwise required by law or town code.

MISCELLANEOUS

A. Meetings--2020

Town Board Regular Meetings: 7:30 P.M.
Second Tuesday: Regular Business Meeting
Fourth Wednesday: Committee Report Workshop/Regular Meeting

B. Monthly and Annual Reports to Town Board

Department Heads and Committee Chairs minutes or report monthly by noon on the Friday before the second Board meeting of the month.

Annual committee and departmental reports shall be submitted by noon on the Friday before the second Board meeting of February.

The CAC is required to present an annual report by April 1st.

The Recreation Commission is required to present an annual report by April 1st.

C. Town Board Organizational Responsibility

Chain of Responsibility:

Supervisor
Deputy Supervisor
Town Board members in alphabetical order
William Hamel
Christine Kane
William O'Neill
Jacob Testa

D. Mileage: \$0.575 per mile

E. Town Departments

Chain of Command:
Department Head
Deputy Department Head (if one exists)
Supervisor
Town Board Liaison

TOWN BOARD LIAISONS TO TOWN DEPARTMENTS:

FUNCTION:

Assessor
Attorney
Bard College
Bookkeeper
Building Inspector
Animal Control
Fire Companies
Highway Dept.
Purchasing
Recycling
Red Hook CSD
Special Projects

LIAISON:

Robert McKeon
Robert McKeon
Robert McKeon
Robert McKeon
William Hamel
William Hamel
William O'Neill
Jacob Testa
Christine Kane
William O'Neill
William O'Neill

IM Task Force -
Town Clerk
Village- Red Hook
Village- Tivoli

William O'Neill
Robert McKeon
William O'Neill
Christine Kane, William Hamel

BOARD AND COMMITTEE LIAISONS:

Agricultural and Open Space Advisory Board – William O'Neill
Board of Assessment Review – Robert McKeon
Board of Ethics – Jacob Testa
CPF/PDR Advisory Committee – Christine Kane
Communications Committee – Robert McKeon
Complete Streets – Robert McKeon
Conservation Advisory Council – Jacob Testa
Design Review/Hamlet- William O'Neill
Disaster Preparedness Committee – Robert McKeon
Economic Development Committee – Jacob Testa
Energy Committee – Robert McKeon
Ethics Board – Jacob Testa
Greenway and Trails Committee – Christine Kane
Local Waterfront Revitalization Plan – William O'Neill, Christine Kane
Planning Board – Christine Kane
Recreation Commission – Robert McKeon, Christine Kane
Red Church Cemetery Committee – William O'Neill
St. Margaret's Committee – William O'Neill
Senior Services Committee – Robert McKeon
Sister Cities Working Group- Robert McKeon
Tree Preservation Commission – Jacob Testa
Water District #1 Advisory Board – William Hamel
Zoning Board of Appeals – William O'Neill
Zoning Review Committee – William O'Neill

On a motion of Supervisor McKeon seconded by Councilmember Kane moved to approve the above appointments.

Adopted	Ayes	5	McKeon, O'Neill, Kane, Hamel, Testa
	Nays	0	

CORRESPONDENCE

Supervisor McKeon shared the following correspondence:

- A letter from Town Justice Jonah Triebwasser regarding audit of court records and docket.
- Highway Department – updated speed limit postings; looking into drafts for continued shared services of equipment with other municipalities.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

Linda Keeling asked if the passenger vans could be explained. What type of fuel, where they will be stored, who will drive, etc.?

Supervisor McKeon told her that they will be all electric and will be charged at our charging stations. We will have a sub-committee that will come up with recommendations. They will be level 2 charges and one will be fast charging.

Highway Superintendent Theresa Burke asked if it is typical for a Highway Department liaison to be chosen without input from the Highway Department or the Highway Superintendent. She understood that a particular councilmember would be the liaison because of his budgeting expertise. She wanted it to be clear that she wasn't consulted, and is a little disappointed.

ATTORNEY/CLIENT SESSION

On a motion of Supervisor McKeon seconded by Councilmember Hamel moved to go into Attorney/Client session at 8:53 p.m.

Adopted	Ayes	5	McKeon, O'Neill, Kane, Hamel, Testa
	Nays	0	

On a motion of Councilmember Kane seconded by Councilmember O'Neill moved to exit the Attorney/Client session at 9:38 p.m.

Adopted	Ayes	5	McKeon, O'Neill, Kane, Hamel, Testa
	Nays	0	

On a motion of Councilmember Kane seconded by Councilmember O'Neill moved to approve Resolution #4 authorizing settlement of Article 7 proceeding with L. Scott Johnson.

Adopted Ayes 5 McKeon, O'Neill, Kane, Hamel, Testa
 Nays 0

**TOWN OF RED HOOK
RESOLUTION NO. 4
DATED JANUARY 14, 2020**

RESOLUTION AUTHORIZING SETTLEMENT OF ARTICLE 7 PROCEEDING WITH L. SCOTT JOHNSON

WHEREAS, L. Scott Johnson ("Petitioner"), with real property located in the Town of Red Hook, commenced proceedings pursuant to Article 7 of the Real Property Tax Law challenging the assessment on property located in the Town of Red Hook, Dutchess County, New York and designated as 6372-00-777858, 6372-00-815910 and 6372-00-725810 on the Official Assessment Map of the Town of Red Hook for the tax year 2019; and

WHEREAS, the parties have agreed to settle the proceedings whereby the assessment on the parcels which is the subject of the proceedings will be reduced, corrected and fixed for the 2019 tax assessment roll; and

WHEREAS, a proposed consent order and judgment has been presented to the Town of Red Hook for reduction of the assessment for a period of one year, as follows:

Tax Map No. 6372-00-777858 (395 Feller Newmark Road):
2019 – from \$1,414,000 to \$1,128,000, for a total reduction of \$286,000;

Tax Map No. 6372-00-815910 (Feller Newmark Rear):
2019 – No change;

Tax Map No. 6372-00-725810 (395 Feller Newmark Road):
2019 – from \$166,600 to \$142,600, for a total reduction of \$24,000

which consent judgment provides that all tax refunds are to be paid with interest pursuant to Section 726 of the Real Property Tax Law of the State of New York, except that in the event the refund of taxes is paid within sixty (60) days from the date of a service of a copy of the consent judgment with notice of entry, then interest is waived; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Red Hook does hereby agree to the settlement and to the entry of the consent judgment for reduction of assessment for Petitioner; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Supervisor and the Town's other officers, employees and agents are hereby authorized and directed for, and in the name and on behalf of the Town, to carry out the provisions of the consent judgment.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Attorney for the Town is authorized to execute such documents as may be necessary to effectuate this resolution.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook, New York on January 14, 2020 at 7:30 o'clock p.m., local time.

The meeting was called to order by Supervisor McKeon, and, upon roll being called, the following members were:

PRESENT:
Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember William O'Neill
Councilmember Jacob Testa

The following persons were ALSO PRESENT: Christine Chale, Attorney for the Town

The following resolution was offered by Kane, seconded by O'Neill, to wit;

**RESOLUTION NO. 4
DATED JANUARY 14, 2020**

RESOLUTION AUTHORIZING SETTLEMENT OF ARTICLE 7 PROCEEDING WITH L. SCOTT JOHNSON

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING: Aye
Councilmember William Hamel	VOTING: Aye
Councilmember Christine Kane	VOTING: Aye
Councilmember William O'Neill	VOTING: Aye
Councilmember Jacob Testa	VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town ") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 14 day of January, 2020 and entitled:

**RESOLUTION NO. 4
DATED JANUARY 14, 2020**

RESOLUTION AUTHORIZING SETTLEMENT OF ARTICLE 7 PROCEEDING WITH L. SCOTT JOHNSON

(3) Said meeting was duly convened and held and said resolution was duly law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 16 day of January, 2020.

-SEAL- _____
Susan McCann
Town Clerk

On a motion of Supervisor McKeon seconded by Councilmember Hamel moved to adjourn the meeting at 9:43 p.m.

Adopted	Ayes	5	McKeon, O'Neill, Kane, Hamel, Testa
	Nays	0	

Respectfully submitted,

Sue McCann, Town Clerk