

## NOTICE TO BIDDERS

Sealed bids for Contract No. 19506 "Ground Mount Photovoltaic Array Design & Installation at the "Red Hook Fire Company" to design, provide all required materials and install a ground mounted photovoltaic array system as set forth in RFP prepared by Crawford & Associates Engineering, P.C., 551 Warren Street, Hudson, New York 12534, are sought and invited by the Town of Red Hook, Dutchess County, New York. Bids will be received by the Town Clerk, Town of Red Hook, 7340 South Broadway, Red Hook, New York 12571, until 4:00 PM on August 22, 2011. A NYSEDA "eligible installer" is defined as a participant in NYSEDA's or LIPA's PV Incentive Program and must be either certified by the North American Board of Certified Energy Practitioners (NABCEP) or have provided a certificate confirming the following requirements are met:

1. Graduated from an IBEW/NECA sponsored NYS registered electrical apprenticeship between 2002 to the present
2. Attended a 40-hour photovoltaic course, including:
  - Name and location of training center/facility
  - Lead role during the hands-on completion of at least a 2KW system
  - Use of shading analysis tools such as a Solar Pathfinder or equivalent
3. Within the last 7 years, attended a 10 hour National Electrical Code update course that included discussion on Article 690.

The project described within the RFP is to design a 35.0 kW DC photovoltaic array system to be ground mounted adjacent the Red Hook Fire Company property, list and detail all required materials and costs for design, installation and operation, provide all instruction, documentation and operation and repair manuals.

RFP's may be mailed or picked up at the Town of Red Hook Town Hall, between 9 a.m. and 4 p.m., on or after July 26, 2011, upon submitting a non-refundable fee of fifty (\$50) dollars for each RFP obtained. All payments shall be in the form of a check or money order made payable to the Red Hook Fire Company.

Contact: Sue McCann, Town Clerk  
Telephone: 845-758-4606  
Email: smccann@redhook.org

Starting promptly at 9:00 am, on August 4, 2011, prospective bidders are advised that there will be a mandatory pre-bid walk through at the Red Hook Fire Company located at 42 Fire House Lane in the Town of Red Hook. The Contract is scheduled for award on Tuesday September 13, 2011 at 7:30 pm by the Town Board at their regular Board meeting.

Each bidder must deposit with his bid, security in the amount of \$9,959.00 in the form of a certified check or a bid bond subject to the conditions of this proposal. Also, no bid will be accepted unless a signed Certification of Non-Collusion is submitted with the bid.

The Town of Red Hook and the Red Hook Fire Company expressly reserve the right to waive any informalities in or to accept any bid or to reject any and all bids or to award on any or all items as the interest of the Town of Red Hook and the Red Hook Fire Company may appear to require. No bidder may withdraw his bid within forty-five (45) days after the actual date of the bid opening.

MWBE contractors are encouraged to respond to this request.

July 26, 2011  
By order of the Town of Red Hook Town Board  
Sue McCann, Town Clerk  
7340 South Broadway, Red Hook, New York  
845-758-4606  
smccann@redhook.org

