

## **NOTICE TO BIDDERS**

Sealed bids for Contract No. 18935 "Photovoltaic Array Design & Installation at the Town of Red Hook Town Hall" to design, provide all required materials and install a roof mounted photovoltaic array system as set forth in RFP prepared by Crawford & Associates Engineering, P.C., 551 Warren Street, Hudson, New York 12534, are sought and invited by the Town of Red Hook, Dutchess County, New York. Bids will be received by the Town Clerk, Town of Red Hook, 7340 South Broadway, Red Hook, New York 12571, until 4:00 PM on October 19, 2010. Be advised that the Town of Red Hook is inviting all NYSEDA "eligible installers" to submit proposals. An eligible installer is defined as a participant in NYSEDA's PV Incentive Program and certified by the North American Board of Certified Energy Practitioners (NABCEP).

The project described within the RFP is to design a 22.2 kW photovoltaic array system to be mounted on the roof on the Town of Red Hook Town Hall, list and detail all required materials and costs for design, installation and operation, provide all instruction, documentation and operation and repair manuals.

RFP's may be mailed, emailed or picked up at the Town of Red Hook Town Hall, 9 a.m. and 4 p.m., on or after September 17, 2010, upon making a refundable deposit of one hundred (\$100) dollars for each RFP obtained. All payments shall be in the form of a check or money order made payable to the Town of Red Hook.

Contact: Sue McCann, Town Clerk  
Telephone: 845-758-4606  
Email: smccann@redhook.org

Starting promptly at 1:00PM, on September 30, 2010, prospective bidders are advised that there will be a pre-bid walk through at the Town Hall located at 7340 South Broadway in the Town of Red Hook. It is strongly recommended that all bidders attend this meeting. The Contract is scheduled for award on Wednesday October 27, 2010 at 7:30 pm by the Town Board at their regular Board meeting.

Each bidder must deposit with his bid, security in the amount of \$6,950.00 in the form of a certified check or a bid bond subject to the conditions of this proposal.

No bid will be accepted unless a signed Certification of Non-Collusion is submitted with the bid.

The Town of Red Hook expressly reserves the right to waive any informalities in or to accept any bid or to reject any and all bids or to award on any or all items as the interest of the Town of Red Hook may appear to require.

No bidder may withdraw his bid within forty-five (45) days after the actual date of the bid opening.

MWBE contractors are encouraged to respond to this request.

September 17, 2010  
By order of the Town of Red Hook Town Board  
Sue McCann, Town Clerk  
7340 South Broadway, Red Hook, New York  
845-758-4606  
smccann@redhook.org