

TOWN OF RED HOOK
7340 SOUTH BROADWAY, RED HOOK, NY 12571
TEL: 845-758-4600 ~ FAX: 845-758-5313

January 7, 2009

REQUEST FOR PROPOSALS: RECREATION PARK EXTENSION

The Town of Red Hook is requesting Proposals for a Park Designer/Engineering Firm to design a plan for the extension of the current Red Hook Recreation Park. The firm will deliver documents that would contain a "concept drawings" of the extension with various field layouts, utilities, maintenance facilities, pedestrian access, catch basins, dugouts, and equipment recommendations including playground apparatus for Pre-School Children. The firm, if selected, for the "concept" plan, will be asked to provide a full set of working plans of the Park design.

Overview

The Town of Red Hook, New York has acquired approximately 27.5 Acres which it has designated as recreation land. The land is located approximately 200 yards west of our established Recreation Park and Facilities. Between the two areas is a neighborhood of approximately 24 private residential homes and a very busy Linden Ave. / Budds Corner Road (Dutchess County Rte. 79). The land acquired is relatively level with two areas of wetland. There are two possible accesses off Budds Corner Road, each approximately 200 feet wide. We believe the public entrance to the Recreation Park should be at the northern access as that area of Budds Corner Road may offer a safer intersection. The Town of Red Hook is a rural community and therefore much of the traffic will be by car.

Although the two Recreation Parks are physically separate we strongly hope the design can provide a proposal to the Town of Red Hook that will offer a safe solution to heavy pedestrian and bicycle traffic expected between the two areas.

Along with the consideration for the public use of the Recreation Park Extension we also need to address the maintenance needs. Presently our maintenance facilities and all our equipment are located at the south parking lot of the current Recreation Park.

The attachments below will show the layout and provide a better definition of the area. As our present recreation facilities and this new area are located within a residential neighborhood, all aspects of the proposal should consider the impact on the nearby homes. The Town would desired to plant a tree border on the north side of the park.

Objectives

1. **Baseball Senior League field:** This field should meet the requirements for New York State High School level baseball.

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2. **Softball / Little League Baseball:** This field size should meet the requirement for New York State Girls High School Softball and also Little League Baseball.

The Baseball and Softball Little League fields should be designed with a “warm up” area for pitchers and catchers. Field layouts must be designed with sun orientation considered

3. **Soccer / Open Grass Area / Utility Fields:** Provide as much as possible open grass area. This area needs to be usable for any community’s activities requiring open areas. If possible we would like this area to be uninterrupted by other Recreational Park Facilities. This area will need to serve our extensive need for soccer fields. We would like to have the ability to shift the soccer fields around to preserve the grass in the heavy use areas of the fields. Ideally we need 4 - 360’ X 270’ soccer fields. This open utility area well also need to serve as our 300’ X 180’ Flag Football Field.
4. **Pavilion / Snack Bar / Restrooms:** Ideally we would like the pavilion to contain the Snack Bar, a large open walls area for family or group gatherings and the Restrooms. We believe the restrooms should at a minimum have 4 stalls for women and 3 stalls for men. The entire pavilion facility will need to meet all ADA requirements. It should be centrally located and as close as possible to the parking area.
5. **Playgrounds:** We would like to have a pre-school playground area and a school age playground area. If possible they should be near the pavilion and yet safely isolated from any vehicle traffic.
6. **Picnic areas:** All picnic areas must have cement pads, approximately 6’ x 6’, for grills.
7. **Walking trail:** A perimeter walking trail should be included in the design with a recommendation for the surface.
8. **Vehicular Entry and Exit:** Ideally all public vehicular traffic will enter and exit Budds Corner Road from a single point on the north end of the Recreation Park Extension.
9. **Pedestrian and Bicycle Access:** Pedestrian and bicycle access will need to be considered from 2 different approaches to the Recreational Park Extension. The 1st and most concerning is access from the present Recreation Park. We believe access should be via Fruitbud Lane with a crosswalk directly into the new recreation park. This access via Fruitbud may also require a sidewalk along Fruitbud Lane. The 2nd which would provide access for the neighborhoods north of the Recreation Park Extension may be possible via a parcel of land on the north-west corner of the Recreation Park Extension.

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10. **Parking:** We believe there will be a need for parking spaces for at a minimum of 200 vehicles.
11. **Sidewalks:** Ideally there will be sidewalks to avoid any need for pedestrians to cross large parking areas or use the edge of driveways. We believe a walkway / sidewalk will need to be available from a Budds Corner Road crosswalk / Fruitbud Lane to all central areas of the Recreation Park Extension.
12. **Lighting:** Lighting will be required for all parking areas and walkways / sidewalks. Also the pavilion facility and any foreseeable future wiring that may need to be considered during development. Security lighting for all facilities and any future ideas might also be considered. All wiring will be underground.
13. **Drinking Fountains and Water Hydrants:** Drinking fountains should be located in areas where there may be high usage. At least one must be near the playgrounds. We will also require water hydrants at the pavilion area and for the baseball fields.
14. **Landscaping:** Generally we want the Recreation Park Extension to be open grass areas. Trees and scrubs should be considered for the area around the pavilion facility, playgrounds and parking area. Also any picnic areas located away from the pavilion or playgrounds. The wetland areas should be considered for trees and scrubs. The Current Recreation Park was designed with evergreen trees on it's boundaries with residential properties to provide a natural sound and light barrier. Some form of natural barrier needs to be designed for the Recreation Park Extension in addition to the plantings on the North side.
15. **Maintenance Area:** Ideally the maintenance equipment storage and service shop will remain where it is on the north-east corner of the current south-end parking lot. There still needs to be consideration for the daily / weekly use of the equipment and the daily trash service to the new park areas. There needs to be a secure place for groundskeepers to work without the risk of the public being impacted. There is also a concern with moving equipment between the two Recreation Park areas.

Site Visits can be arranged by calling John Kuhn 845-399-3585 or Douglas Strawinski 914-474-8360.

Firms must file a statement of coverage for Professional Liability (Minimum \$1,000,000).

Proposals should indicate the firm's lump sum price for the "concept design" and a second price for the working drawings if they are selected for the project.

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**PROPOSALS MUST BE SUBMITTED TO THE TOWN'S CLERKS OFFICE, 7340
S. BROADWAY, RED HOOK, NY 12571, IN A SEALED ENVELOPE
MARKED, "RECREATION PARK" BY 4PM FEBRUARY 10, 2009.**

RecParkaddition.doc